

Montauk Fire District

August 29, 2024

Commissioners Workshop Meeting 18:30 hours

MINUTES

Commissioners Present: Richard Schoen
James Wright
Charles “Chip” McLean
Michael Mirras
Carmine Marino

Also Present: Chief Kenneth Glogg, 1st Asst. Peter Joyce, Jr., and Secretary-Treasurer Dawn E Lucas.

Call Meeting to Order:

Chairman Schoen called the meeting to order at 18:30 hours and asked everyone to stand for the pledge of allegiance and a moment of silence.

Secretary's Report:

Approval of Minutes: Commissioner Mirras motioned to accept the minutes of the August 20, 2024 Regular Commissioner Meeting, seconded by Vice Chairman Wright; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition for Boundtree for medical supplies totaling \$2,149.58, Commissioner Mirras motioned to approve, seconded by Vice-Chairman Wright; motioned/passed/carried.
- A purchase requisition for Boundtree for medical supplies totaling \$1,169.27, Commissioner McLean motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- A purchase requisition to add internet to 9-3-81 same as ambulances for tablet/PCR and safe monitoring, Commissioner Mirras motioned to approve, seconded by Vice-Chairman; Wright; motioned/passed/carried.
- Ms. Lucas was told to hold off ordering tablet for 9-3-2 until Chairman Schoen spoke with chief because the information that will utilize the tablet you can get on your phone. Chief explained it had to do with having phones on scene and information will be larger for them to see especially if it's late at night or early in the morning. Ms. Lucas also answered Commissioner McLean's question, who is going to install this into 9-3-2, Island Tech Solutions already included it in their proposal. It was asked if we can look into a router/WIFI with them for the 9-3-81 car. Ms. Lucas will inquire.

Building Use Request: Montauk Fire Department is requesting to use the meeting room for the annual Blood Drive on September 17, 2024. A question arose we do not have housemen to cover the entire time. Ms. Lucas explained Jon Forsberg is here the whole time and so are Lady Auxiliary members. The Blood Drive people have a separate set up and take down crew. Commissioner Mirras motioned to approve, seconded by Commissioner Marino; motioned/passed/carried. Rough Riders Landing, HOA is requesting use of the meeting room October 20, 2024 from 10am to 12:30pm as previous years. Check will be dropped off. Commissioner McLean motioned to approve, seconded by Commissioner Marino; motioned/passed/carried.

Audit of Bills: Ms. Lucas presented the bills for payment totaling \$18,838.38, Commissioner Mirras had a question about the gas bill, there was a delivery 10 days apart. Ms. Lucas explained that Brent called in the order before he left so they would have no issues while he was away. Commissioner McLean motioned to approve payment of the bills totaling \$18,838.38, seconded by Vice-Chairman Wright; motioned/passed/carried.

Workshop Topics:

New Ambulance- Ms. Lucas explained that Captain Cooke is waiting to get everything that was discussed prior in writing. Question arose are we still expecting an October delivery date. Chairman Schoen highly doubts it will be ready for October.

Budget: Commissioner Mirras discussed some changes to the budget. After Ms. Lucas inputted the numbers into the state website we can go up to 2,876,000.00 for property taxes without busting the cap. Commissioner Mirras would like to get as close as possible. He feels we need to increase some line items like the repairs and maintenance and a few other minor ones and the rest into the Equipment fund. Commissioner Mirras also noted that Ms. Lucas and himself have been working on this together and she is doing a great job. It's basically finished just want to bring it up to the cap. Ms. Lucas and Commissioner Mirras will decide how much to put into repairs and maintenance and some minor lines. And the rest into the Equipment Fund. Vice-Chairman Wright noted we should put more in the Equipment fund because we will need to buy a ladder truck and another ambulance soon. Commissioner McLean asked if we could put more into that Apparatus repairs since our fleet is aging. Commissioner McLean also asked about the CPR machines are they in the budget. Commissioner Mirras stated they are part of the Capital budget.

Miscellaneous items:

- Chairman Schoen was approached by a department member and asked if the district staff, Dawn, Brent and Rex are required to take the refreshers like the rest of department is required to take. Chairman Schoen checked with our attorney Joe Frank and found out they are required to take them. It can be done online and VFIS offers a program. Commissioner Mirras asked if they have to do all four refreshers and the answer was YES. Commissioner McLean asked about the paid ALS providers do they need to take them too. Chairman Schoen stated they are not required to take them by us but they are required to take them. We will need verification that they took them, Ms. Lucas will notify Chris about this. The refreshers include, Sexual Harassment, Safety, Hazmat and Blood Borne pathogens.
- The plumbing project is complete.
- The adjuster came out took pictures of the damage, turnout gear, paint peeling, etc. It will take about 10 days for a report to come back to us. He also stated they would pay for hole boring into the wall to see if there is any mold issues. Commissioner McLean asked if we are contacting the adjuster about the boring. Chairman Schoen stated we are responsible for that and then let him know of the findings. Ms. Lucas will reach out to the adjuster for recommendations.

- Ms. Lucas was told by Rex that the plumbers left the scissor lift. She reached out to them and was told they will be by tomorrow or Tuesday to pick it up.
- Chairman Schoen spoke with Terri-Ann the state auditor today. She is looking for the LOSAP audit. Ms. Lucas noted that Penflex gives use a report regarding LOSAP. Chairman Schoen said to send it to her. The report is still up in Albany and we have no way of knowing when we will receive. Vice Chairman Wright missed her call and will be speaking with her tomorrow. Commissioner McLean spoke to her already.
- Vice-Chairman Wright noted that Mickey's guys were here to clean up the property for Big Bucks and is not charging us for this. We should thank him. Ms. Lucas will send a thank you out. He also noted there is a bench that is rotted near the memorial, not sure if it was for someone and Dick White stated he would replace it. If we could find out information that would be great. Also there are 2 trees that need to be taken out they are dying, a cedar and cherry tree.

Chief's Report

- Chief is looking for scene tape, needs 4 rolls.
- Chief Glogg is reaching out to Sgt. Alversa for a training on the do's and don't s of a crime scene. At one the crimes scenes we had an ambulance drive right through it and at another one a member drove right down the road.
- Chief Glogg noted that the ambulance company has been doing a great job these last few days and no mutual aids except for a rig because we were out but we had a crew standing by.
- Ms. Lucas reminded the chief of the annual SCBA testing on Tuesday.
- Commissioner McLean informed the Chief that pump testing was moved to September 23, 2024.

Vice-Chairman Wright motioned to go into Executive Session @ 18:52 hrs to discuss Personnel, seconded by Commissioner Marino; motioned/passed/carried.

Commissioner Mirras motioned to go back into Regular Session @ 19:16, seconded by Chairman Schoen; motioned/passed/carried.

Commissioner Mirras motioned to adjourn meeting @ 19:25 hrs, seconded by Commissioner McLean; motioned/passed/carried.

Adjourned 17:25hours