

Montauk Fire District
June 11, 2024
Commissioners Regular Meeting 18:30 hours

MINUTES

Commissioners Present: Richard Schoen
James Wright
Charles “Chip” McLean
Michael Mirras
Carmine Marino

Also Present: Chief Kenneth Glogg, 1st Asst. Chief Peter Joyce, Jr. and Secretary-Treasurer Dawn E. Lucas.

Call Meeting to Order:

Chairman Schoen called the Regular Commissioner's Meeting to order at 18:30 hours and we all stood for the Pledge of Allegiance and a moment of silence.

Chairman Schoen then welcomed Carmine Marino and swore him in as a new Commissioner.

Secretary's Report:

Approval of Minutes: Vice-Chairman Wright motioned to approve the minutes of the May 22, 2024 Workshop Meeting, seconded by Commissioner Mirras; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition for Boundtree for medical supplies totaling \$872.09, Commissioner Mirras motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.

Time Off Request: Ms. Lucas is requesting to use 5 vacation days August 12-16th. Vice-Chairman Wright motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.

Audit of Bills: Ms. Lucas presented the invoices for payment totaling: \$28,990.40, A question arose about the water bill (jugs of water and mineral water). Chairman Schoen stated we don't order mineral water. He is having Ms. Lucas look into and canceling account. We will order water when we need it and pay by check. Vice Chairman Wright motioned to pay bills; seconded by Commissioner Mirras; motioned/passed/carried. Ms. Lucas presented a few more bills that came in today totaling \$8,312.78 and are due by the 25th of June and our next meeting is the 24th of June. Vice-Chairman Wright motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.

Committee Reports:

Apparatus: Commissioner McLean gave his report;

- 9-3-1- Primer Pump motor is in, John from Fully Involved will be here tomorrow to install.
- 9-3-14- AC vent missing on driver side rear compartment, trying to order from manufacturer
- 9-3-2- Front bumper post light needed rewiring. Compartment 8, the auto assist door is starting to age so it will have to be muscled up and down. The alternative is replacing the door, but the rig would need to go to shop for body work and paint.
- 9-3-4 & 9-3-1 - A collection of oil was noted at front end. The source is the valve cover breather tube as per John at Fully Involved.
- 9-3-8- Front differential had a collection of oil, found to be sand intrusion in seals, causing leaking condition. OK to keep in service. Also winch cable is flat, John from Fully Involved will be here tomorrow to either trim or replace.
- 9-3-80- Back from Buzz Chew, transmission issue resolved.
- 9-3-81- back up camera repaired.
- 9-3-16- check engine light again, glow plug, cylinder # 7.
- 9-3-32- oil change and inspection complete. Also tire leak fixed.
- 9-3-3- Rear back up camera not working and rig was completely dead. Diagnosed to be the battery charger. John from Fully Involved was notified and he will address when he is out tomorrow. In the meantime, batteries were charged and Captain ran it to lighthouse and back which built up a charge but it's still not right. It will remain out of service until addressed.
- Finger reader in 9-3-80 was reset and now operational.

Equipment:

- Chairman Schoen told Commissioner Marino that equipment will be part of his assignment

Buildings & Grounds: Vice-Chairman Wright gave his report;

- Tanzi was here on Friday to try and fix the leak in the classroom (4th attempt). The findings are very positive. There was an abandoned conduit that they removed and sealed. Hopefully this resolves the issue. It was also found that the drain they installed worked in both directions as per Chairman Schoen.
- The scope of the Re-Pointing project was discussed. Should have information soon.
- He also said there were plans for the kitchen project but he hasn't seen yet. Chairman Schoen noted he has them, and there are some things that need addressing. Vice-Chairman Wright will schedule a meeting with the kitchen committee to go over everything.
- House Report- Looks good- The back garage has a beeping noise, which is to inform us to check the filters. Chairman did ask what would it take to eliminate that noise/sound. An estimate was received for about \$5,000. Chairman Schoen noted he could deal with the noise occasionally.

Budget and Capital Reserves:

- Commissioner Mirras informed the board that we are going to start the budget process, we were handed sheets in our packet. He will speak with Ms. Lucas to go over some line items and would like to discuss raises too before we start the budget process. Commissioner Mirras asked about the bank reconciliations, he stated he used to get them every month to sign off on. Ms. Lucas explained that the person performing them had just lost their son and their wife. The reconciliations are in the packet tonight from January through April 2024.

Commissioner Mirras also noted he has checked the overtime and stated they keep very good records, it's extensive.

- Chairman Schoen read the balances for the Equipment Reserve Fund which is \$2,196,661.74 and the Building Reserve is \$573,403.55 as of May 31, 2024. Chairman Schoen also noted interest to date is \$64,337. Commissioner Mirras will take this over.

Insurance:

- Commissioner McLean noted the accident with 9-3-30 and a members vehicle on May 18th was turned over to the insurance company. He is asking for the future that the accident reports be filled out with more detail and completed on a more timely matter.
- Commissioner Mirras asked what our policy is on personal vehicle accidents during calls. Chairman Schoen stated the policy is WE DO NOT COVER. On this case it was a district vehicle that backed into a members vehicle, it should be covered.

Communications:

- Commissioner Mirras will be taking this over.
- It was asked if there was any progress with Active911. Ms. Lucas is working with Chris Boccabella on this and stated she is still waiting on some sheets back from different companies.
- Chairman Schoen noticed while going over the financial report, line item 230, EMS conventions when did this happen? Ms. Lucas explained it's for the Hybrid EMT class that is being given right now.

Paid Personnel:

- Vice-Chairman Wright stated everything seems to be going well as per Chris Boccabella.
- Ms. Lucas gave all Commissioner's the finger reader report for May for the paramedics.

Department Personnel:

- No report tonight but Commissioner Mirras will be in charge of that.

Law:

- Chairman Schoen asked about status of the financial report. Ms. Lucas noted Lisa from Cullen and Danowski was working on it and sent it in via computer.
- Chairman Schoen noted it's time to put a bid out for a new auditing firm. It was previously discussed at the last meeting. We have had Cullen and Danowski for many years and the state auditors as well as Commissioner Mirras suggested we change firms every 5 years. Chairman Schoen would like to put a bid in the paper and once it's out send it to other firms. We all ready have Amaganset's. Ms. Lucas will reach out to Hampton Bays, Sag Harbor, East Hampton, school districts and the current firm.
- Equipment order update- Tanker- scheduled to be delivered October/November 2024, Ambulance- not date yet, some questions needed answering that Ms. Lucas gave and the 2 Pumpers will probably be October 2025.

Old Business:

- ***Camera's-*** Chairman Schoen noted it's been in paper to use funds from the Building Capital Reserve Fund and now we just have to approve the contract for the new camera system. Chairman Schoen motioned to approve, seconded by Vice-Chairman Wright, motioned/passed/carried.

New Business:

- **Swearing In-** was done at the beginning of the meeting.
- **Refreshers-** Chairman Schoen confirmed with Chief Glogg the June refreshers. Chief Glogg noted all the Captains were notified. Chairman Schoen also noted anyone that does not take the refresher has until the end of year. They can take it with another department or arrangements can be made to have it done again here. If they are not taken before end of year they are automatically suspended until they take them. Commissioner McLean asked if an online option was available. Chief Glogg does NOT want them doing an online version, he wants them to physically show up.
- **Red Cross Trailer-** A request has been brought to Chairman Schoen's attention, the red cross would like to leave their trailer at the substation. Chairman Schoen said it shouldn't be a problem.
- **Assigned ID#'s-** Company 4 needs updating.
- **OSHA Updates** – No chief's classes as of yet, they are in the works. The academy will be scheduling classes at Southampton in September.
- Chairman Schoen is reminding Chief Glogg it's budget time, keep in mind we will be finalizing the budget before October so if you are in need of some large ticket items let the board know.
- Conference in Turning Stone, NY October 20th through the hr 23rd. This is a Commissioner Training and Chairman Schoen would like to attend. If anyone else is interested need to know ASAP because rooms sell out fast.

Chiefs Report:

- Chief Glogg presented a purchase requisition for caster for the emergency preparedness racks totaling \$205.86, Commissioner Mirras motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.
- Chief Glogg presented a purchase requisition for a life jacket totaling \$50.69, Commissioner McLean motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- Chief Glogg is asking if we have any dates for the hose test. Commissioner McLean will provide dates once we have them.
- Chief was asking about 9-3-2 the air hose and the cylinders. Commissioner McLean has been in touch with John from Fully Involved and he believes the compressor on the rig already should be sufficient and we could install a reserve tank for that compressor. It would be installed underneath the rig and plumed to the cabinet that would've had the air tanks. We already have a hose reel with air hose ready to go and that would provide us with sufficient pressure to utilize the air tools continuously. Commissioner McLean is waiting on a price for the reserve tank from John at Fully Involved. He believes the cost should come in under \$3,000. It would alleviate us from having to worry about refilling the tanks. If the rig pulled up on an operation and they depleted the two cylinders that were tested, instead of being without air until they are replenished, the rig would be able to supply a constant flow of air from this additional reserve tank. Discussion arose about the options. Commissioner McLean explained the option would be mounting an additional reserve tank that would be powered by the current compressor for the air tools, it would be permanently in place and constantly refilled to go on a moments notice. At an operation the rig would be idling(running) and the reserve tank would be filled as it's being depleted. Where as the two tanks that were tested would be depleted. Chief Glogg would like to run it by the heavy rescue guys and see what would be sufficient. Chief Glogg was under the impression the compressor that we have was not strong enough to handle the tools we have. Chief Joyce noted it sounds like you are using the air

compressor that runs the air brakes for the vehicle that has constant power as long as the truck is running to fill a secondary tank that is being held as a reservoir. Chief Joyce said just need to confirm the CFM of the tank is comparable to one of the tanks we were pulling from, the volume to output and the what the compressor is rated as. It sound like it shouldn't be a problem.

- Chief Glogg has a bone to pick with the Housemen. Back in the day their duties were to pull rigs out, check fluids, top them off if needed, top off with gas, wash if needed, clean floors and make sure rigs were in running order. For some reason it's not happening anymore, why is that? Also there has been an issue with 9-3-1 in the book since March that the fluid was low. At the department drill they tried to use it for suction and had none, no noise or anything. It gets written in book again, nothing. Then there are some pictures that go back and forth to the Captain of the company with someone filling the tank. It was unnecessary. The Captain then tried to talk to Commissioner McLean and it became defensive and upsetting. Chief Glogg went in with Captain and Lieutenant and asked Commissioner McLean what is going on with 9-3-1 and an attitude was given. Commissioner McLean stated there was no fluid and you guys should have put fluid in. Chief Glogg stated that is not our job as members of the department. He asked why it wasn't taken care of in March, response was thought you were taken care of it. Chief stated it is the responsibility of the person in charge of apparatus to make sure they work so when a call goes out the guys will be safe, operate and do what they are suppose to do and get home safe. There is no communication to Chief Glogg what is going on with the equipment. He feels something has to change with this. Chairman Schoen stated nobody in the department should be doing any work or adding any fluids of any kind to any apparatus/vehicle because they are not qualified to do so. Only people that do work on the apparatuses/vehicles from an insurance/liability standpoint are qualified people that are responsible like John from Fully Involved or Brent. Chairman Schoen is also 100% in favor of any form of communication to help with situations. He sees no issue with relaying to the Chief when John from Fully Involved will be out so he can arrange for an officer to meet with him to go over an issue. We just can't arrange at the convenience of the members. Chairman Schoen found in ex-Commissioner Dess's paperwork back in 2006 there was a schedule of what our custodians did along with a weekly/daily schedule. It gives us more control over their responsibilities and what they are doing. This could in fact correct the overtime issue. Commissioner Marino asked if the houseman are EVOC'D on the Apparatuses. They are EVOC'D to move them around. In regards to what the Chief was asking earlier, the houseman never took the apparatus off the property. Each company should be driving the trucks every week whether we have a fire or not. Chief Joyce is asking the housemen to let them know if a truck doesn't start or there is a puddle under a truck after it was serviced and pulled out. All this will be worked on. Chief was also asking when the hose test is done do they do drafting, according to Commissioner McLean NO that is not done. If the hose testing is crucial we can always go back to Yaphank, where it's available and used to be done.
- Chairman Schoen was asking Chief Glogg if he found any information out about the alarm for the exercise room. Chief did contact a few companies with bracelet options just waiting on quotes.

Commissioner McLean motioned to adjourn @ 19:52 hours, seconded by Vice-Chairman Wright; motioned/passed/carried.

Adjourned 19:52 hours