

Montauk Fire District
April 24, 2024
Commissioners Workshop Meeting 18:30 hours

MINUTES

Commissioners Present: Richard Schoen
James Wright
Charles “Chip” McLean
Thomas Dess

Also Present: Chief Kenneth Glogg, 1st Asst. Chief Peter Joyce, Jr., 2nd Asst. Chief John McDonald and Secretary-Treasurer Dawn E Lucas.

Call Meeting to Order:

Chairman Schoen called the meeting to order at 18:30 hours and asked everyone to stand for the pledge of allegiance and a moment of silence.

Secretary's Report:

Approval of Minutes: Vice-Chairman Wright motioned to accept the Workshop minutes of March 20, 2024 as written, seconded by Commissioner Dess; motioned/passed/carried. Vice-Chairman Wright motioned to accept the minutes of the April 9, 2024 Regular Commissioner Meeting with said corrections, seconded by Commissioner McLean; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition for Boundtree for medical supplies totaling \$1,468.49, Commissioner McLean motioned to approve, seconded by Vice-Chairman Wright; motioned/passed/carried.

Time Off Request: Ms. Lucas is requesting to use one vacation day for May 14, 2024. Commissioner McLean motioned to approve, seconded by Vice-Chairman Wright; motioned/passed/ carried.

Resignation letter: Ms. Lucas read aloud a letter of resignation from John Mark which was written to the Chairman Richard Schoen. The letter was written as follows; As result of my having a residence out of District, I have been asked to resign from serving as a Commissioner. It has been an honor to serve our community in this capacity, as part of such a fine organization, It is with regrets that I submit this letter of resignation, to be effective immediately. John Mark then signed the letter. Commissioner McLean motioned to accept the letter with regrets, seconded by Vice-Chairman Wright; motioned/passed/carried. Chairman Schoen stated John Mark did a hell of a job, brought to the table his thoughts on things and stood steadfast behind them at every opportunity. While there were times they didn't agree on things he certainly respects his persistence and opinion. Hopefully one day soon you are back in Montauk and can do this again.

Audit of Bills: Ms. Lucas presented the bills for payment totaling \$21,029.07. Chairman Schoen had a question on one, replacing of 8 sprinkler heads. Commissioner Dess noted you have to take into consideration what is going on at firehouse. Xmas tree lights, contractors, big events that trucks are on grass (big bucks), playhouse work, etc., doesn't seem unrealistic. Chairman Schoen will find out more from Brent. Commissioner McLean is not familiar with sprinkler systems but noted aren't you suppose to winterize/drain them. He then asked could they have been frozen? Chairman Schoen noted you drain them and then blow them out. Commissioner Dess stated if there were breaks it would be in the valve or the elbow below the sprinkler head. Commissioner Dess motioned to approve payment of the bills, totaling \$21,029.07, seconded by Vice-Chairman Wright; motioned/passed/carried.

Workshop Topics:

May Meeting- date change- Chairman Schoen asked if everyone is OK with moving the meeting from the 14th to the 7th because the secretary will not be available. Chairman Schoen motioned to change meeting date, seconded by Commissioner McLean; motioned/passed/carried. Chairman Schoen noted the change will need to go into paper and on website and doors. Ms. Lucas will take care of.

Masonry Restoration Project- All board members received proposal from the Architect John Tanzi for his architectural services for the Masonry Restoration Project. Vice-Chairman Wright noted the building is in need of repair and this should be done. Vice-Chairman Wright motioned to accept proposal, Commissioner McLean noted in the past we talked about trying to find someone else and Vice-Chairman has tried, but he is not getting phone calls back. In general he is doing a pretty good job, it's not his design, it's the contractor awarded the job that is not doing what they are suppose to do. Commissioner McLean asked about lentils, what are we considering lentils, are they above the windows? Answer was YES. Also maybe look into the lentils for the bays (entrances), they seem to be deteriorating. It was looked at and the cost outweighs the benefit. Vice-Chairman Wright stated maybe include as an option. He would also like to include the lettering on the building in this project which John Tanzi is aware of. A discussion arose about the entrance's into building for the apparatus's, can the steel pieces be upgraded, is it a structural item, what are some options? Commissioner Dess seconded the original motion to accept John Tanzi's proposal for the Masonry Restoration Project; motioned/passed/carried.

Camera's- Chairman Schoen thought each commissioner should go around the building and decide where each camera should go. He personally does not feel we need one for every truck. His thoughts for camera's;

- 1 in front of building overseeing everything,
- 1 going in/coming out,
- 1 at district office,
- 1 for medical room,
- 1 for back garage,
- 1 pointing to towards district office entrance
- 1 each side of building

If something was to happen/get stolen, we would know who had access. The risk of vandalism to a piece of equipment would diminish since the cameras would be in the right position to know who is coming and going. Vice- Chairman Wright noted that is what the system was with the subtraction of the bays. Our current company who is on state contract gave us a proposal that brings the cost into state bid level and we could legally do. It's a big project maybe we should put it out to bid. Commissioner Dess asked if company is on state contract then why are we putting out to bid? The

decision will be made at next meeting where we should have cameras, what do we want moving forward?

Miscellaneous items;

- Commissioner Dess stated the thermal imaging camera came in yesterday.
- One sensor was sent out for repair and returned, it was put on chief's desk.
- A saw went out, got fixed and was returned. Believes 2nd Asst. Chief McDonald is aware.
- Ms. Lucas noted the battery charger is on back order and due to arrive in June.
- Chairman Schoen noted there is a brand new chainsaw in the district office, it shouldn't be there. Commissioner Dess stated it's a spare and should be in the back garage. We actually have 3 spares so one can go on the Kubota.

Chief's Report

- Chief Glogg also wanted to thank Commissioner Mark for his service.
- Chief Glogg asked about the cold fire, was it ordered, what is going on with it? Ms. Lucas noted it was ordered and Commissioner Dess confirmed because he spoke with Brent about it.
- Chief Glogg wanted to know about the hose jumpers, we only received two pieces and it doesn't work without the other two. A set should be 4 pieces. At this point 1st Asst. Chief Joyce just needs to know if they were ordered correctly, did the sales guy explain it wrong, does their set consist of 2 or 4 pieces. Ms. Lucas will check.
- Chief Glogg asked about the compressor for 9-3-2, he thought it was approved at a previous meeting. Chairman Schoen stated it was never voted on for approval. We needed inspection cost first for the two bottles we had. The cost was \$75 per bottle and the board said to go ahead and test.
- 1st. Asst. Chief Joyce noted we had one bad bottle at the Yaphank drill, Firematic took for repair.
- Commissioner Dess asked Chief Joyce if he found the information for the tool box for the Kubota. He is waiting on Captain McDonald to get him another copy.
- Chairman Schoen asked about the status of 9-3-14. As per Commissioner McLean who spoke with John from Fully Involved it will be back tomorrow. Chairman Schoen thought it would be a good idea to repaint the tools if it wasn't coming back soon.
- Chief Glogg is in need a new length of 1 3/4" hose. Chairman Schoen stated to submit request with correct length, color and price.
- 2nd Asst. Chief McDonald is requesting 4 cases of road flares, \$128 per case, total is \$513.20. Commissioner Dess motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.
- 2nd Asst. Chief McDonald is requesting 4 new batteries for the portable radios. He had 8 in the office, tested them all, but no good. Eddie Schnell even took a look and said they are a bad batch of batteries. He is requesting 4 new batteries at \$122 a piece totaling \$488. Vice Chairman Wright motioned to approve, seconded by Commissioner Dess; motioned/passed/carried. Commissioner McLean noted he spoke with Integrated Wireless about this and they told him if they were purchased within the last 3 years and they are bad then they would replace. Ms. Lucas will double check for invoice.
- 2nd Asst. Chief McDonald gave the district a copy of the authorization from the owner and a copy of the permit from the Fire Marshall that grants the department use of this house for training purposes. The drill will take place on Monday April 29th. Chairman Schoen explained he did ask Joe Frank our attorney first about this. What are the steps to utilize a house that will be torn down for training purposes? We need to get permission from owner and proof he is the owner and it's up to the Fire Marshall to give us a permit. There is no burning involved. Chairman Schoen motioned to destroy house, seconded by Vice-Chairman Wright; motioned/passed/carried.

Chairman Schoen motioned to go into Executive Session regarding personnel issues @ 19:18hours, seconded by Commissioner Dess; motioned/passed/carried.

Chairman Schoen motioned to go back into Regular session @ 19:37hours, seconded by Commissioner Dess; motioned/passed/carried.

Chairman Schoen stated with the letter of resignation read tonight, there is now a vacant spot on the Board of Fire Commissioners. Chairman Schoen motioned to consult with Michael Mirras and see if he is interested and if so appoint him to the balance of this years term, seconded by Vice-Chairman Wright; motioned/passed/carried. If he agrees we will have him at the next meeting to be sworn in.

Commissioner McLean noted that EMS week is approaching May 19th - 25th and he is requesting approval for an EMS banner. The cost is about \$200 to be put as we enter town. Montauk Fire District/ Montauk Fire Department salutes our EMS volunteers. Chairman Schoen asked if Commissioner McLean could handle all of this, answer was YES and before we do anything just need to run it by Joe Frank to make sure we can utilize tax payer money for this banner. Commissioner McLean is asking for \$300.00. Vice-Chairman Wright seconded as long as it is legal to do; motioned/passed/carried.

Vice-Chairman Wright motioned to adjourn meeting @ 19:40 hrs, seconded by Commissioner Dess; motioned/passed/carried.

Adjourned 19:40 hours