

**Montauk Fire District  
January 9, 2024  
Commissioners Regular Meeting 18:40 hours**

**MINUTES**

**Commissioners Present:** Richard Schoen  
James Wright  
John Mark  
Charles “Chip” McLean  
Thomas Dess

*Also Present:* Chief Kenneth Glogg, 1<sup>st</sup> Asst. Chief Peter Joyce, Jr. and Secretary-Treasurer Dawn E. Lucas.

**Call Meeting to Order:**

Chairman Schoen called the regular Commissioner Meeting to order at 18:40 hours and we all stood for the Pledge of Allegiance and a moment of silence.

**Secretary's Report:**

**Approval of Minutes:** Commissioner Dess motioned to approve the minutes of the December 27, 2023 Commissioner's Workshop Meeting with said corrections, seconded by Commissioner McLean motioned/passed/carried.

**Purchase Requisitions:**

- A purchase requisition for EMP for medical supplies totaling \$4,383.83, Vice-Chairman Wright motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.

**Audit of Bills:** Ms. Lucas presented the invoices for payment totaling: \$492,158.15 Commissioner Dess had some questions on disability insurance and the SCM/FRS invoice (our finger readers) that Ms. Lucas was able to clarify. Commissioner McLean asked about getting support for the finger readers. Ms. Lucas said to notify her and she can call it in for them to troubleshoot. Commissioner Dess motioned to approve, seconded by Commissioner Mark; motioned/passed/carried. Ms. Lucas also added two more bills that just came in, one is for the second portion of the hydrant rental agreement in the amount of \$27,454.63 and the other is for the Fire Chief's Council in the amount of \$300.00. Commissioner Dess motioned to approve, seconded to Vice-Chairman Wright; motioned/passed/carried.

**Committee Reports:**

***Apparatus:*** Commissioner McLean gave his report;

- 9-3-1- PM (preventative maintenance) completed. A transmission fluid gasket needs replacing and will need to be done at Fully Involved's shop. It does still remain in service. Also the truck had an inner flat on Saturday that Barnwell Tire came out to fix on Monday.
- 9-3-2- defroster issue, solenoids are on order for that.
- 9-3-14- driver's window has been fixed, replaced motor, actuator and interior button and now working.
- 9-3-4- PM (preventative maintenance) completed.
- 9-3-30- at Suburban Auto, work started on the damages and should be done within 2 weeks.
- 9-3-80- went up to Suburban for estimate. Suburban concurs with insurance adjuster and is in the process of obtaining and ordering the parts.
- 9-3-16- waiting on Suburban to look at. There was an issue with the safe that was recently installed. John from Fully Involved was able to repair the short. The safe company is sending out a new part for the software issue.
- Commissioner McLean asked the chief if he was able to get someone to take the stump jumper up to John's shop for repair. Chief had no response. Chief Joyce said it runs into a liability issue. You are asking someone privately to put something down the road, you now have no insurances. You are asking the person to assume the liability. If we were to utilize Rapid Recovery they take responsibility. Chief understands the cost savings but also understands why an individual is less likely to take this on.

***Equipment:*** Commissioner Dess gave his report;

- New safes are up and running, just waiting on a part for 9-3-81 as per Chris Boccabella. Waiting to find out what we are doing with the old ones.
- All tablets are working.
- New Light was purchased for 9-3-2
- Commissioner Schoen said there might be an issue with 9-3-80's tablet, Commissioner Dess will look into.

***Buildings & Grounds:***

- Vice-Chairman Wright discussed looking into another architect/engineer at last meeting. He looked around and has had no luck. Commissioner Dess called Jack Emptage to find out who Amagansett is using just waiting to hear back.
- Vice-Chairman Wright stated he hasn't received anything back from John Tanzi yet.
- Pot holes were completed. Do you think we need to redo the parking lot? Vice-Chairman Wright feels the re-pointing of the building is a bigger issue. Commissioner Dess said we did put a seal coat on it years ago and in the process got a proposal to not go crazy into the lawn and expand the parking lot by 16 or 32 spaces. Something to think about.
- Baseboard radiator in meeting room and the walk-in refrigerator were fixed.
- Commissioner Dess stated the hood doesn't work on low speed.
- HOUSE REPORT- was looked at.

***Budget and Capital Reserves:***

- No report as per Commissioner Mark.
- Chairman Schoen stated as of 12/31/23 in NYCLASS our interest to date is \$65,302.58. The Building Reserve is approximately \$480,000 and the Apparatus & Equipment Reserve's is approximately \$1,448,000.00.

### ***Insurance:***

- Commissioner McLean stated we received checks for damages to vehicles and 9-3-30 is at shop now for repair.
- Commissioner Dess noted the Kubota and trailer are on the insurance and waiting on the plate for the trailer, we have a temporary one at this time. Chairman Schoen asked what company is going to be receiving the Kubota, Chief stated company 1.

### ***Communications:***

- Commissioner Dess spoke with the salesperson of Active911. It's \$15.75 a person to put your device on their application, if we have 50 or more the cost is reduced to \$14.18 per person. He has received emails back and forth explaining sign up process. We would download the app, if there is a call, dispatch sends it out to their equipment, then goes to anyone utilizing the app. You get routing, map, where hydrants are, it will show who are responding to call if they note it. Commissioner McLean asked what his thoughts were after researching and speaking with a representative from the company. Commissioner Dess thinks we should get it, more communication the better. Commissioner Dess motioned to approved, seconded by Vice-Chairman Wright; motioned/passed/carried.

### ***Paid Personal:***

- Vice-Chairman Wright stated they had a meeting and communications between paid and volunteer came up again. He spoke with Chris Boccabella about more damage to the 9-3-81 car, any word on that. Commissioner McLean explained it was actually with the 9-3-80 vehicle and mentioned it at last meeting. The damage was from a tree. Vice-Chairman stated Chris did an investigation and was able to speak to all that might have driven the vehicle that week except one volunteer person, not indicting they were at fault. We are instituting a new rig check sheet and at the beginning of each shift the paid paramedic will go through the vehicle and sign off if there is damage or not.

### ***Department Personal:***

- New EMT Course proposal- Will be discussed under New Business.
- Emerald and Helen Turnbull being sent drop letters for no physical.
- Chairman Schoen asked if the Chief was able to get information on Keith Grimes physical. Chief spoke with Susan and she dropped off paperwork after hours with a paramedic. Chief contacted her again and she said she will get information to Dawn.
- Chairman Schoen gave the chief the LOSAP information and good standing information for 2023. Both for people who failed to get a 2023 year of good standing and the people who will be removed because they didn't have two years of good standing.

### ***Law:***

- Chairman Schoen noted the State has proposed and the Governor has signed into law an encouragement for people to take courses and become volunteers. An example, someone becomes a member and takes an EMT Basic course, they will receive a stipend from the state for about \$1,200.00. He is still looking into, hasn't finished reading up on it. It is not a reimbursement, it is a gift. It applies to firefighter courses, CPR class, etc. It remains to be seen what will happen.

### ***Old Business:***

- **Physical List and IOMR Physical Scheduled-** Chief has list of members who need physicals and sign up sheets for IOMR physical dates of April 20 & 21<sup>st</sup>.
- Commissioner Dess asked a budgeting question about staffing, Ms. Lucas is working on that. Also finger reader reports were suppose to be provided. Ms. Lucas noted she does not have them available.

**New Business:**

- **Beach Nourishment Project-** Commissioner Dess informed the board of the beach nourishment project with the Town. Packets were handed out for everyone including the Chiefs. Talked about road closures. Councilman Lys just wanted to make sure we were aware and if we had any questions to reach out to him.
- **Camera Project-** Vice-Chairman Wright noted he just received a proposal for the cameras. The last time it came in at \$80,000 and now they are saying to budget \$125,000- \$130,000. It's upgrading the system with like kind, adding camera to supply room. It came through in an email and Ms. Lucas will get the information to the rest of the board. It will be discussed at next meeting.
- **Proposed EMT Class-** Joel Vetter sent an email regarding a potential Hybrid EMT-B class given at the Montauk Fire Department. The start date would be February 14, 2024, needing approval by January 14 to be able to hold class here at the fire department. Commissioner Mark discussed this course with Joel and his thought was these classes are asynchronous (involving students working separately at different times, for example using recorded lessons or the internet, rather than involving students and teacher taking part in a lesson all at the same time). He feels this is not ideal. But if we need EMT's certified by the summer this is an option. We could also require the members to take the classes here all together opposed to them sitting at home. Chairman Schoen spoke with Mike Masterton about this too and his concern was are the students allowed to make up sessions that they missed online. Commissioner Mark noted while discussing with Joel Vetter there would be an option to make up the courses. Vice-Chairman Wright stated at this point we need to approve this tonight because of time constraints. Look we are in dealing with a different world now, medicine is going telemed, you will see your doctor via Zoom now. There aren't any viable options to teach our EMTs, the next potential class is June. Chief Glogg spoke with Rob Rosen and they are mandating the members to take the class here at the firehouse Wednesday/Friday and Saturday. Chief also noted the schedule will be tightened up. The class size is limited to 6 total. Chairman Schoen asked if there are parts of the course that other people could take for CME credit, YES. Commissioner Dess had some questions, only 5 people, the cap is 6 and Joel will only teach this class for Montauk. When they are done with class, how are they getting their clinical. Hands on is being taught here at the firehouse. Commissioner McLean was confused on the student teacher ratio, is it 5 or 6. Chief clarified, total students that can take class is six, right now we have five new EMS members that are interested and if a firefighter would like to join they are more than welcome. Joel is trying to make it more of a one on one class. The members that need the CME credits would just sit in on the lecture. The class limit of 6 is based on the people looking to get their first certification for EMT-B. The next question that was asked is the cost factor. Chief Glogg stated \$7,000-\$7,500.00 for Joel to tech and \$125 per student for the class. Chairman Schoen thought it was reasonable considering we paid Ray Smith \$1,200.00 to teach a PALS class for our AEMT's in December. Commissioner McLean questioned if the board approved. Chairman Schoen stated, YES. Ms. Lucas was asked to look it up and provide a copy to Commissioner McLean. Commissioner McLean's understanding is the decision is to be made tonight, a lot to think about, we were offered a EMT class prior and it was discussed at three different meetings and that class was going to be free, no \$7,500 fee. He is supportive of our members taking the EMT class and getting training. Vice-Chairman Wright noted the other class was not going to be free, the instructor was going to charge us, the person that was trying to put that together was not charging for her services and she supports this whole hardheartedly. Chairman Schoen believes the instructor was going to charge \$1,250

per person and he saw that after looking up his credentials. Commissioner Mark asking again about the asynchronous type of classes, is it going to be click on this website and listen or is it a zoom type of class. Chief stated there are some online classes but mainly in person. If we tell these people right now that are enthusiastic they have to wait 9 months, they might not stick around. Chief believes it is Joel's lectures. Vice-Chairman Wright motioned to approve this course in a group session here at the Montauk Fire Department to start on February 14, 2024, seconded by Commissioner McLean, a discussion about having an instructor available to ask questions were brought up, Chief did mention that a CO4 representative will be available for discussions, Commissioner Mark abstained due to asynchronous lack of information; motioned/passed/carried. Ms. Lucas needed clarification on cost of class and amount for instructor. All started talking at once, did get \$125 per student that goes to the county for books, instructor cost she thinks was either \$7,000.00 or \$7,500.00.

**Chiefs Report:**

- Chief Glogg noted there is a transfer, Joyce Marino from Co4 to Co6 approved by both captains of each company. Question arose if she took the Fire Police course. According to the by-laws they have a year to take the class or when the next available class is if after one year.
- Chief presented a purchase requisition for a hose jumper totaling \$2,300, Vice-Chairman Wright motioned to approve, seconded by Commissioner Mark; motioned/passed/carried.
- Chief presented a purchase requisition for a pair of fireman's boots size 12 totaling \$429.87, Commissioner Dess motioned to approve, seconded by Vice-Chairman Wright; motioned/passed/carried.
- Chief presented a purchase requisition for LED scene lights for 9-3-2 totaling \$4,236. Chief Joyce gave a demo on the LED light. Vice-Chairman Wright motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.
- Chief discussed lead times regarding new ambulances from the ambulance committee. One company stated if it's a standard order submitted by March 1, delivery will be 24-30 months. If order is placed with a pending (in cue) chassis, prepaid, the lead time is 8-12 months. This option would require a current quote to be prepared by VCI (Horton) and would be approximately \$50-\$75 thousand more than current ambulance described in option II. Option II- there is a current proposal which duplicated 9-3-18 but on a FORD chassis that has more powerful transmission with more torque and more horsepower than the current Chevy transmission. If this option is chosen and the chassis is prepaid, delivery could be October 2024. Additionally, this ambulance also has the separate Danhard Heat & AC System, Horton's new MBRace Air Bags and Stryker Power Load floor plate assembly. The committee did reach out to two other companies Proliner and Braun. Chief said he will have more information at next meeting. Miles on the ambulances as of December are as follows; 9-3-16- 141,572, 9-3-17- 129,377 and 9-3-18- 28,500. Chief is suggesting going back to diesel vehicles. Chief will go back to committee to get a proposal for option 2. Chief spoke with some committee members who also suggested going back to the diesel, better ride.
- Chief Joyce bought up the ice-rescue class at Bayport, six members attending, totaling \$2,740, which includes registration, hotel and per diem rates. Commissioner Mark motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.
- Chief Joyce also commented on the replacement of the thermal imaging camera, would like to go with the K65 as long as it comes with the charger. Ms Lucas found out it does. Commissioner Dess motioned to approve, seconded by Commissioner Mark; motioned/passed/carried.

- Commissioner McLean asked if we were able to find out about a radio rack to charge the batteries for the radios. Ms. Lucas hasn't heard anything yet.

Commissioner Dess motioned to adjourn @ 20:20 hours, seconded by Commissioner Mark; motioned/passed/carried.

**Adjourned 20:20 hours**