

Montauk Fire District
November 8, 2023
Commissioners Regular Meeting 18:30 hours

MINUTES

Commissioners Present: Richard Schoen
James Wright
John Mark
Charles “Chip” McLean
Thomas Dess

Also Present: Chief Kenneth Glogg, 2nd Asst. John McDonald and Secretary-Treasurer Dawn E. Lucas.

Call Meeting to Order:

Chairman Schoen called the regular Commissioner Meeting to order at 18:30 hours and we all stood for the Pledge of Allegiance and a moment of silence.

Secretary's Report:

Approval of Minutes: Commissioner Dess motioned to approve the minutes of the October 17, 2023 Budget Hearing with said correction, seconded by Chairman Schoen; motioned/passed/carried. Commissioner McLean motioned to approve the minutes of the October 17, 2023 Workshop Meeting with said correction, seconded by Commissioner Wright; motioned/passed/carried. Commissioner Wright motioned to approve the minutes of the October 27, 2023 Special Meeting with said corrections, seconded by Commissioner McLean; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition for Boundtree for medical supplies totaling \$781.00, Commissioner Dess motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.
- A purchase requisition for EMP for medical supplies totaling \$1,408.04, Commissioner McLean motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.

Time Off Requests: Rex Martin is looking for time off from 12/14/23 through 1/1/24, total of fourteen days. Commissioner Dess motioned to approve, seconded by Commissioner Mark; motioned/passed/carried. Ms. Lucas is requesting 3 days off 11/17/23 and 11/22 & 11/24/23, Commissioner Wright motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.

Audit of Bills:

Motion to pay Bills: Ms. Lucas presented invoices for payment totaling \$124,992.37. Commissioner Mark questioned a bill from United Metro, Ms. Lucas explained it was for heating oil. Commissioner Mark saw another bill for fuel, Ms. Lucas agreed it was from Sprague and stated it was for gasoline. Commissioner Dess motioned to approve the invoices totaling \$124,992.37 seconded by Commissioner Wright; motioned/passed/carried.

Committee Reports:

Apparatus: Commissioner McLean gave his report;

- 9-3-1- Fully Involved went over it again and found the volume pressure valve was working. They lubricated it and again explained the valve can only be opened at idle speed. Any elevation of RPM's it will not work. The mechanic checked both the officers door and chauffeur's door because of problems with windows going up and down. The chauffeur's door the crank regulator is broken, the part may be obsolete. The officers door was able to be repaired, a new crank handle was installed
- 9-3-14- new LED tail lights installed and operational.
- 9-3-17- out of service, for glow plug issue. Commissioner Mark asked if this is being caused by us starting the vehicles improperly. Commissioner McLean stated to his knowledge no it is not. While at Fully Involved's shop, the mechanic John found a brake issue, he replaced the brake booster. The DEF sensor failed also so he is replacing that too. Commissioner McLean advised that one of the tires wasn't holding air, it was brought to Southampton tire to find it was a rim issue, the tire was fine. So the rim was replaced.
- The fleet has deer whistles now.
- Commissioner Dess asked about the ambulance missing the rear wheel well, the part is intact just waiting on the clips.

Equipment: Commissioner Dess gave his report;

- one pack down on 9-3-14, its leaking, MES (Coastal) will be picking up for repair.
- 9-3-2- missing handles for the jacks, Commissioner Dess told Brent to order them.
- Work light down, might need to be replaced.
- 9-3-14- pipe pole missing or holder for pole is missing.
- Chairman Schoen mentioned that a member contacted Fully Involved and the district received a proposal but it should come from the Chief then to us.

Buildings & Grounds: Commissioner Wright gave his report;

- A discussion arose about the Water Infiltration project for the back of the main building. Commissioner Wright explained it was very difficult to run the water away from the building because of how the walls were constructed and we are on a side of a hill. The idea was to make the wall a pool so the water would not infiltrate, create a drainage swale. The contractor had an issue with sealing it so they came back and dug it up again, sealed it and we have not had an issue. There is a 5 yr warranty on the project. They will be back to do more grading. They have not put in for final payment yet. Commissioner Mark is questioning the plans. As per Commissioner Wright this was all agreed and approved by the board prior to the work starting. But if anyone wants to take a look at the plans they are in the district office. Commissioner McLean asked about the warranty on the water project, when does that actually start? Commissioner Wright stated after the final payment.

- The boiler project is almost done. Heat is working, adding some insulation. The meeting room is not at the moment because of the AC unit. But the temperature in the building was 71 degrees.
- Tanzi is coming out Friday and Commissioner Wright will discuss the brick facet that needs addressing, the next project. He will also discuss the kitchen project, and Tanzi will look at the back of the building regarding the water project.
- In regards to the AC unit Commissioner Wright asked Weber and Grahn to give us a service contract and look at one of the units. They have the new motor now but waiting on a wheel. Commissioner Wright will get more information from the office on the status of the repair and let the board know. The power for that unit corresponds with the power to the heat in the meeting room.
- Commissioner Dess stated the walk-in needs some help. The temp is around 40+ degrees. There may be a pinhole leak. It needs to be addressed and taken care of.
- Ice-Machine issue, are we ordering a new one or waiting to the new year, Commissioner Wright asked. Chairman Schoen explained we were going to wait till after the new year. We need to find out the delivery time. He thought it may be 12 weeks. A discussion arose about this and Chairman Schoen said he will discuss with Brent and get back to the board. Commissioner McLean mentioned we should stick with what the board agreed upon at previous meetings and wait on ordering a new ice machine. The events that are coming up we can order sleeves of ice and keep in main freezer and any left over can be used for the next event. We can make a decision at the next meeting after we get delivery info on a new ice machine.
- House report was addressed and Chairman Schoen noted there was an individual that came by to fulfill his community service requirements by painting for us.

Budget and Capital Reserves:

- No report

Insurance:

- Commissioner McLean stated the claim has been filed on the 9-3-30 vehicle, received estimates and they were sent to the claims adjuster. After final review a check should be issued to us. The cost to repair was about \$7,100.14. There was also damage to the rear end for unknown circumstances and that cost \$2,000.24. Chairman Schoen asked if we have accident reports on these claims, answer was YES.

Communications:

- Commissioner Dess is still working on the Active 911 app. Commissioner Mark mentioned there might be a free one available also. A discussion arose about this and seems to be a work in progress.

Paid Personal:

- Commissioner Wright noted that Chris Boccabella will be back in about 2 weeks. Another meeting to discuss any issues will be put together.
- Commissioner Mark asked if the finger readers are being used. Ms. Lucas said YES and presented the Commissioner's with a report. A list of the paid personnel and their finger reads for the month of October. Commissioner Wright also explained there was some overtime but Chris always asks before hand and usually it will be approved for the weekend.

Department Personal:

- No report

Law:

- Chairman Schoen noted there was a discussion at the last department meeting about only taking in new members in October. But the by-laws state that company 4 can take in new members in June. Is there going to be a by law change or is it going to be left the way it is. Chief stated YES there will be a by-law change, they are trying to keep everything uniform and have everyone come in at the same time. Chairman Schoen just wants to make sure because you can't say one thing and the by-law states another. A question arose about the EMS members, are they going to have to wait a whole year before they get into a class. Chief stated it would depend, he was told that the classes are going to happen in Southampton on a pretty regular basis depending on the need. Discussion about membership and maybe having two different times for EMS to come into the department. Chief explained this is a policy of the department and shouldn't be debated at a commissioner's meeting, the department will decide if a by-law change is required. Chairman Schoen explained if the by-laws say one thing, you can't say something else. The district's job is to enforce the by-laws. Chief said it will be brought up at the December meeting. Commissioner McLean wanted to bring a point of order to the meeting. The gentlemen at the table were discussing as Commissioner's at the time duly appointed by the electorate of this town/hamlet. They should not be held under the restrictions or limitations of members of the fire department because we do not necessarily have to be members of the Fire Department. If the Fire Commissioner's at the table want to have a discussion as fire commissioner's that is totally acceptable and within limits. Commissioner McLean overheard some criticism as to why are members of the department discussing this here. He stated we are convened as members of the board of fire commissioner's and that is what the meeting is for, a discussion of the fire commissioner's.
- Chairman Schoen stated four letters were sent out to members suspending them. Two already gotten their physicals completed and the other two haven't made their points in two years so not expecting them to take their physical and will be gone at the end of December. So the physicals worked out this year. Chief asked when should we contact them for next year. Ms. Lucas set it up already just need to confirm the date with them.
- Chairman Schoen noted we did do background checks and were able to get the results back in about a week or so.

Old Business:

- ***Trailer Estimates*** – Commissioner Dess stated Riverhead trailer was supposed to send estimates. The weight of the Kubota is 2,000 lbs, the skid pack filled with water is about 838 lbs. He told him about 3,200 lbs and was told has plenty utility trailers in stock. Cost approximately \$5,500. He does not take purchase orders, wants credit card. Chairman Schoen would like to get the dimensions of the trailer. Commissioner McLean asked for the VIN # for insurance purposes.
- Letter was sent in response to a letter we received from a patron, all have copies.
- District dinner is on November 28th.

NEW Business

- ***EMS Policy for New Members-*** The Montauk Fire District Board of Commissioners shall require each new EMS member to successfully complete a fully accredited Suffolk County

EMT course within two years of being approved as a member of the Montauk Fire Department. This was addressed at the last meeting. Chairman Schoen motioned to put this policy into effect immediately, seconded by Commissioner Wright; motioned/passed/carried. The policy was adopted 11/8/2023.

- **Fit Test reports** - Ms Lucas needs them for the cancer insurance. Chief will ask Eddie Schnell to send them to you.

Chiefs Report:

- Chief Glogg has three resignation letters, Chris Waterman, in good standing, Phil Berg not in good standing, Charlie DeSousa not in good standing. They were voted on at the department meeting and accepted. Commissioner McLean motioned to accept resignation letters, seconded by Commissioner Wright; motioned/passed/carried.
- A purchase requisition for MES(Coastal) for Scott masks, medium and large totaling \$3,427.20, Commissioner Wright motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.
- A purchase requisition for 15 blue lights not to exceed \$500.00, Commissioner Wright motioned to approve, seconded by Commissioner Dess; motioned/passed/carried.
- Chief Glogg explained they have an air tank for air tools but it's set up for MSA. An adapter is needed. A purchase requisition for MES (Coastal) for tool adapters for air tank totaling \$1,315.96, Commissioner Wright motioned to approve, seconded by Commissioner McLean; motioned/passed/carried..
- Chief Glogg has a room request from the Captain of Company 4, Ellen for Tom & Donna to use the training room 11/17, 11/18, 12/14 & 12/15 to teach a CME course. Chairman Schoen stated the Chief can utilize the building for training and does not need to put in a request for it. Members need to get approval from the Chief.
- Commissioner Dess asked to get all the stuff in front of the rack cleaned up.
- Chairman Schoen while working on the Christmas lights came upon a brand new pair of boots upstairs above the garage. They could be Brian O'Connor's, he ordered gear and then he decided to move out of Montauk.
- Chief Glogg mentioned one of the ambulances muffler is hanging, it was written up in the book, told to Brent and he said he would take care of it. The Captain, Lieutenant and Alan were down here at 5pm and the chief was too and noticed it was still loose. Why wasn't it fixed? Chairman Schoen asked why wasn't it taken out of service and immediately taken care of. Commissioner McLean explained 9-3-16's tailpipe not muffler is hanging. The mechanic, John from Fully Involved was here yesterday, climbed underneath and found the tailpipe bracket was missing, he ordered it and intends to replace it/ repair it when he returns with 9-3-17. The exhaust system is sound, it has been addressed and will be repaired. Chairman Schoen told the Chief if you feel the apparatus is not a sound piece of equipment then take it out of service. A further discussion arose about the ambulance and the repair and the Chief asked why is the mechanic stating one thing and the houseman saying another. Sounds like a timing issue. Brent was made aware of the repair told Chip and the mechanic was here to address it and said he would be back with part to repair.

Commissioner Dess motioned to adjourn @ 20:10 hours, seconded by Commissioner Wright; motioned/passed/carried.

Adjourned 20:10 hours