

Montauk Fire District
October 10, 2023
Commissioners Regular Meeting 18:30 hours

MINUTES

Commissioners Present: Richard Schoen
James Wright
John Mark
Charles “Chip” McLean
Thomas Dess

Also Present: Chief Kenneth Glogg, 2nd Asst. Chief Peter Joyce, Jr. and Secretary-Treasurer Dawn E. Lucas.

Call Meeting to Order:

Chairman Schoen called the regular Commissioner Meeting to order at 18:30 hours and we all stood for the Pledge of Allegiance and a moment of silence.

Secretary's Report:

Approval of Minutes: Commissioner Mark questioned the minutes pertaining to membership, good standing letters and resignation letters. A discussion was had, the clarification was addressed and will be adjusted. Commissioner McLean also wanted to clarify under the bills section that the actual ambulance that got new tires and an alignment was 9-3-17. Ms, Lucas will correct. Commissioner McLean motioned to approve the minutes of the September 27, 2023 Workshop Meeting with said correction, seconded by Commissioner Mark; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition for Boundtree for medical supplies totaling \$1,183.18, Commissioner Wright motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.
- A quote/purchase requisition for Stryker for a 3 year service contract for our power loads and stretchers. Two different options are available; Pay annually of \$11,616.00 per year or pay up front and receive a 10% discount so total would be \$31,363.20. A discussion arose about cost. What if we don't sign will they still service? They come and do preventative maintenance, check batteries and replace. Commissioner Wright noted if you don't pay a service contract you are last on their list. We just had a repair and while here, a board was replaced at no cost. During the discussion Chairman Schoen asked what was covered under the service contract? Commissioner McLean noted, preventative maintenance, battery service, parts and labor. Question came up about servicing these stretchers on the weekend during the busy season if need be. Chairman Schoen asked do we want to have Stryker

provide a service contract to PM and maintain the stretchers? And if so how do we want to pay for it? All Commissioners agree to have Stryker service the stretchers. Payment options, we can contact them to see if they are willing to wait 30 days or we can pay them yearly. Chairman Schoen asked the board what they wanted to do, all want to pay yearly except one wants to take advantage of the 10% discount. Commissioner Wright noted if we pay them upfront, they have their money what is their motivation to service. It's a service contract, if you are dissatisfied with the service or obligations you can walk away at any given time and only be out that years cost. Chairman Schoen asked if we have a motion to accept this contract on a yearly basis, Commissioner Wright motioned to accept yearly contract, seconded by Commissioner Dess; motioned/passed/carried. Also are we asking them about weekends when we call, absolutely. Commissioner McLean asked about coming up with the \$11,616, Chairman Schoen believes we have enough in that line item but if we don't than we would have to negotiate the 30 day notice. Chairman Schoen needs a motion to put notice in paper to spend \$11,616 if we don't have enough in current line item. Commissioner Wright motioned, seconded by Commissioner McLean; motioned/passed./carried.

Building Use Request: Ladies Auxiliary is requesting use of the parking lot on April 11, 2024 between 9-5pm for Mobil mammography van. This is to increase the number of undeserved women who receive a mammogram in Montauk. Commissioner Dess motioned to approve, seconded by Commissioner Mark; motioned/passed/carried.

Audit of Bills:

Motion to pay Bills: Ms. Lucas presented the invoices for payment totaling \$72,488.44. Commissioner Mark asked about the server upgrade bill, it states a rack system, where is it? Ms. Lucas explained at the time they installed the new server, the old was still set up and they were still transferring files. The rack is in the box in the room. Another question from Commissioner Mark was about winter hats, is that something we pay for? Commissioner Wright thought it might be for fire police. Commissioner McLean was going to bring this up under the chiefs report but to his understanding company 6 is requesting these trapper hats because they are out in the cold, they asked for samples for sizing purposes. Chairman Schoen asked who ordered the two samples and Commissioner Dess asked Ms. Lucas about the bill. Ms. Lucas stated the charge was on the credit card bill and asked Brent for a copy since it was from E-Bay. Chairman Schoen stated that is not the way we do things and will talk with Brent. We have not ever to his knowledge denied what was needed or necessary that the Chief put a request in for. Commissioner Dess motioned to approve the invoices totaling \$72,488.44 seconded by Commissioner Wright; motioned/passed/carried. The motion has been amended to approve the bills minus \$28,500 for Fidele. Commissioner Dess approved, seconded by Commissioner Wright; motioned/passed/carried.

Committee Reports:

Apparatus: Commissioner McLean gave his report;

- 9-3-30- an incident occurred with a deer strike, we have the police report just waiting for a report from the department. Looks like the push bar and hood was damaged also some grill damage. We will have to put a claim in to the insurance company for the repairs. The member operating the vehicle did not get hurt.
- 9-3-16- headlight replaced. Stretcher went down, Stryker came to repair and replaced board with an updated model. The chrome wheel well trim repair we are still waiting on gasket and clips.

- 9-3-17- replaced 2 front tires and alignment was completed.
- 9-3-18- patient clock was out, repaired in-house and stretcher was repaired, the plate was cracked and replaced. Still waiting on rear corner rock guard for repair, part is on order.
- 9-3-80- It was asked if the corner hit was getting repaired. As per Commissioner McLean it was discussed previously that since there is no functionality in it to just leave it be. We are still waiting for the temperature control compartment for the drugs. Once it comes in John from Fully Involved will be out to install.
- Commissioner Mark questioned an invoice for 9-3-4 for resetting the circuit breaker, shouldn't we be checking before calling Fully Involved. As per Commissioner McLean it was a GFI trip from inside the rig.

Equipment: Commissioner Dess gave his report;

- Chainsaw is now on 9-3-14, captain confirmed.
- 9-3-4 camera is still out for repair.
- O2 regulator was repaired and dropped off.
- 1 flashlight still out.
- 1 Pack down.
- need truck checks to see what equipment might be needed. Both Chief's explained some items that may have been missing have either been found or found upstairs and put back on truck. The radios that were missing might have been waiting on batteries or in members gear bags, Chief Joyce will double check.
- Ms. Lucas asked for clarification on what irons were. They are a flat head ax and halligan.

Buildings & Grounds: Commissioner Wright gave his report;

- Meeting with John Tanzi on Friday.
- Heating Plant replacement project is going good, they are getting ready to fire up the boilers.
- Water Infiltration project, there is a problem with water still coming in. They are not walking away from the project. The contractor actually has a 5 year warranty on the project. They are most likely going to dig again and adjust accordingly. Chairman Schoen stated there are weep holes on the side of the building according to the pictures Brent showed him and the idea was that they would put some sort of gutter system underneath the weep holes to run the water away from the building. Commissioner Wright stated the meeting on Friday with Tanzi is to address these issues and other structural damage to the building. Commissioner Wright will have more information at next meeting. Commissioner Mark asked if we are paying them, answer was NO. Commissioner Wright was advised by our architect, John Tanzi not to pay them. Commissioner McLean asked if this was a design flaw, were the plans followed correctly, why are we getting this failure like this? As per Commissioner Wright you are going to get a she said, he said answer but John Tanzi stated it may have been an issue in the way it was done but haven't talked to the contractor directly. Commissioner Wright with his water experience it often takes some time. It's a complicated situation because we are on the side of a hill. Commissioner Wright asked if the water issue was as bad as it previously was. Ms. Lucas stated it was in the boiler rooms and little in the closet in the training room. Since John Tanzi will be on property, Commissioner McLean just wants to know if he has any other suggestions for the water issues, the winter is upon us.
- Tanzi is also suppose to bring information regarding kitchen project.
- Commissioner McLean asked if we will have heat in the building soon. Yes we should.

- Weber and Grahn were here at our request the day of the blood drive to check the AC issue but apparently was never given an approval to do the work. Commissioner Wright did approve the work with one of the technicians that he deals with a lot. Parts are on order and they will be back. Commissioner Mark asked if there was an explanation on why the fan was removed. The previous company removed it and then the one they brought back didn't work. It was asked where we stand with the previous contractor regarding bills. Ms. Lucas stated she has not received any bills.
- Ice machine- We decided to wait till next year and Commissioner Wright got a lot of slack because it's a safety issue. We have ice for burn victims, etc. As per Chairman Schoen we do not need that ice machine for burn victims, we have ice behind the bar and next to the soda machine. It was also brought up that we may need ice for amputees. If there is any emergency we can always go to 7-Eleven for ice.

Budget and Capital Reserves:

- No report

Insurance:

- Commissioner McLean previously discussed a claim will be made for 9-3-30 once he receives the accident report.
- One of our members notified us that she took a tumble in the ambulance and landed on her tailbone. Did notify us of the incident, no medical attention needed but wanted it documented and we do have a claim number now.
- If the radios that were previously discussed are lost we can put an insurance claim in for them as per Chairman Schoen.

Communications:

- Commissioner McLean noted at the district officers meeting there was a report given about EH Village Communications looking at an application for text messaging. They are negotiating with Verizon. It will supposedly be some sort of business application that will allow text messages to go out more efficiently as a higher priority. It was made clear in that meeting that previous issues with texts were not the village but the carriers.
- Commissioner Schoen received a letter from a member regarding an app called active alert. He is asking the board to read it and give an opinion at next meeting.
- Also the cell tower in Hither Hills, base was put in and crane coming this week to put tower up, cable was dug the other day as per Commissioner Dess. Cell tower is suppose to go live in December with AT &T and Verizon.

Paid Personal:

- As you all are aware Chris Boccabella got injured at another department he works at and will be out for a bit. He is in physical therapy and feeling better each day. He will be missing 2 shifts Wednesday and Friday, only one that can cover is EZ but will put him into overtime. Commissioner Wright authorized EZ to cover Saturday and hopefully our volunteers will cover. Chief Glogg said 9-3-81 will be covering.

Department Personal:

- No report

Law:

- Chairman Schoen informed the board since May, NYCLASS has earned us \$41,410.00 in interest. It could pay for the Kubota.

Old Business:

- ***Tree Care*** – Chief Joyce reviewed the proposal, it looks good, he did say that the every month checking for bugs is a bit excessive. He feels it doesn't warrant an every month deal. If it's part of the whole deal that pursue it. The timing is all correct, the tree trimming is left open ended. We would pursue that at our own time and discretion. We are at the point now or it has to be done in the very near future or when the spring really gets going. Commissioner Mark is not a fan of all the chemicals listed and once you start using them the landscape becomes dependent on them. Chief explained the chemicals pertains to monthly visits and pertains to pests if it requires it. Fall deep root fertilization which uses Mycorrhiza, it's not really chemically based. Springshot is chemically based but everyone that is doing a deep root fertilization is using it. Commissioner Mark explained with his experience on properties which do not use chemicals and ones that do, and the ones that do become dependent on them. So what is the alternative? Chief Joyce explained the chemicals are only really pertaining to in season checks, so if they feel we have a pest issue they would notify us first before apply any sort of chemical. Chief said it may not even warrant any type of intervention. Chairman Schoen stated we haven't had any type of intervention ever. Commissioner Wright stated its a DEC thing, they have to notify you of the chemicals they might use, that is why it's included in proposal. Everyone started talking at once all I got was something about scales and properties that don't use chemicals see no scales and properties that use chemicals see more scales. It was asked how did we get on this topic of tree care. A tree company dropped off information for Brent. It seems so extensive, Chairman Schoen asked if we could just get them pruned. Chief suggested contacting Hoyt, he is a local guy in East Hampton, part of EH Fire Department just explain to him what you want I am sure he will be willing to help. Commissioner McLean suggested we do the Fall deep root fertilization, spring deep root fertilization, the creation of 4' beds to prolong the life of the trees and the yearly pruning. Commissioner Wright agreed and motioned to accept the fall and spring deep root fertilization, the creation of 4' beds and the pruning, seconded by Commissioner McLean. Chairman Schoen asked where did this all come from. Chief Joyce stated it started with the Spruce trees rubbing along the side of the building and ready to snap off in the next storm. Chief also explained the 4' beds came about from Jeanine and two other members. For this property when they weed wack and mow they are damaging the trunk of the tree because everything is right up to the tree trunk, If you do a mulch ring around it everything stays away and preserves the life of the tree. The board was discussing the needs in the proposal, everyone talked over each other again. Chief Glogg did suggest holding off on some stuff because we are going to put this out to bid again for next year and can address more than. Chairman Schoen explained we can tell him to go with the fall and spring deep root fertilization, the 4' beds and then go out for a public referendum for the pruning if we do not have the funds since there is no time frame on that. Chief Joyce stated you trim once the leaves have dropped or close to it. Commissioner Wright withdrew his original motion along with Commissioner McLean's second. Chairman Schoen motioned we do the fall and spring deep root fertilization and 4' beds around trees, seconded by Commissioner Wright; motioned/passed/carried. Pruning will be taken care of once we find out how much money we have.

- ***Water Infiltration Project-*** previously discussed

NEW Business

- Chairman Schoen received an email from East Hampton Ocean Rescue, they are requesting to store their ski and trailer over the winter on our property for their winter operations. The email suggested they wanted to put next to the back garage. Does not seem feasible and they will need electrical power. Chairman Schoen suggested next to the substation. Chief Joyce can get more information on the trailer size and get back to us. Commissioner Wright also suggested that they park in our parking lot and utilize the electric service that was installed for the extrication pad.
- Commissioner McLean understands the flu shots were administered at the last meeting but there were a number of members not at the the meeting and a discussion arose about flu shots in the future. Meeting House Lane Montauk has agreed to do one of two things, one come to our next department meeting on November 6th at 6:30 or pick a day of the week in an afternoon and come to the office and they can all be done then. Chief will put the word out that anyone still in need of a flu shot can get it at the next department meeting. He will also keep a count on who needs the heavy dosage shot. If you are 65 or over or have a medical condition you can receive the higher dosage shot.

Chiefs Report:

- Purchase requisition for company 4 for 2 more CombiCarrier, they trained on them and liked them. Cost is \$1994 for both. Commissioner McLean motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.
- Purchase requisition for new pagers and extra batteries, 20 of each. No price for them, will approve at next meeting once we receive cost for them.
- Resignation letter from Steven Akkala, department accepted, he was not in good standing. Chairman Schoen motioned to accept this resignation, seconded by Commissioner McLean; motioned/passed/carried.
- Chief stated the department voted in new members, Terrence Curly, George Hear, Maureen Rutkowski, Alex Errico for fire side. Elizabeth Forsberg, Robert Restivo, Elizabeth Sporing and Maryann Pagano for EMS. As per Chief Joyce there are some they did not get background checks back on, Luke Stein, Conner Brady and Immogen Mullin. and once they come back they will be voted on at fire school. Chairman asked the Chief if they passed the qualifications of residency, YES, and the background checks. The people that were voted on did. Commissioner Dess asked where the photo, application, etc were. The photo is usually posted with who sponsored them. Also Chairman Schoen said there should be a time limit on how long they have to get their physical complete. Chief stated the time frame on taking in new members should be the same every year, vote them in October and he feels they should have till end of November to get their physical. Commissioner Wright motioned new members have 90 days to get their physical. After 60 days they get a letter and then 30 days later if still no physical, they are removed from from department, seconded by Commissioner Dess; motioned/passed/carried. Commissioner McLean noted the reasoning behind getting these people in was for the in house probie training, are they still going to make those classes. The first two are classroom training on Sexual harassment and blood born pathogens. The question arose when are they considered members? Commissioner Dess explained once they get voted in by the department and the district they are considered members of the fire department. At this point we are not voting them in until we see their license and a copy of

their application. They may be voted on at the next meeting and if anyone has an issue, the board will need to go to executive session to discuss. Ms. Lucas has the applications in the district office, she does not have the back ground checks. According to Chief Joyce, Eddie Ecker is the one who compiles the background checks and gets back to them. Chairman Schoen will reach out to Joe Frank and ask him how other departments do background checks.

- Commissioner McLean brought up the trapper hats for company 6, it was requested by the captain. 15 of them for a total of \$269.85. Commissioner McLean motioned to approve, seconded by Commissioner Wright; motioned/passed/carried. Commissioner Mark asked why the request didn't go through the Chief. The answer because of timing.
- Commissioner McLean also asked the chiefs if they are going to post the county courses on the board again. They will.

Commissioner Dess motioned to adjourn @ 20:35 hours, seconded by Commissioner Mark; motioned/passed/carried.

Adjourned 20:35 hours