

Montauk Fire District
April 28, 2023
Commissioners Workshop Meeting 18:30 hours

MINUTES

Commissioners Present: Richard Schoen
John Mark
Charles “Chip” McLean

Also Present: Chief Kenneth Glogg, 1st Asst. Chief Peter Joyce, Jr., 2nd Asst. Chief John McDonald and Secretary-Treasurer Dawn E Lucas.

Call Meeting to Order:

Chairman Schoen called the meeting to order at 18:30 hours and asked everyone to stand for the pledge of allegiance and a moment of silence.

Secretary's Report:

Approval of Minutes: Commissioner McLean motioned to accept the minutes of the April 11, 2023 Regular Meeting with said corrections, seconded by Commissioner Mark; motioned/passed/carried.

Audit of the Bills:

Ms. Lucas presented bills for payment, Commissioner Mark had a question on the Deluxe Checks charge of \$973 for 1,500 checks, it seems high. Ms. Lucas explained the last time we ordered checks was 2 years ago. Commissioner Mark just thought it's a lot of money for checks. Chairman Schoen said personal checks are high too. Commissioner McLean also noted under Grainger, one of the bills the amount was transposed and another bill was missing completely from the journal. Ms. Lucas will adjust and now the bills for payment will total \$26,261.53 Commissioner Mark motioned to pay bills, seconded by Commissioner McLean; motioned/passed/carried.

Treasurer's Report: Commissioner Mark motioned to approve the February 2023 Treasure's report, seconded by Commissioner McLean, motioned/passed/carried.

Capital Reserve: Chairman Schoen noted that currently our Building Reserve Fund is \$602,867 and our Equipment Apparatus is at \$1,071,893.

NY Class Presentation: Chairman Schoen introduced Chris Starr from NYCLASS. Chris explained that NY Class is an investment program that has been around servicing just New York State municipalities and districts. Fire districts, fire departments and any municipality with a local government are eligible for the program, not eligible are authorities. It's a local government

investment pool that has been around since 1989. It has grown from a few hundred million dollars to a 10 billion dollar program today. NYCLASS works much like a money market account and it's strictly under NYS Law for municipalities and districts. Daily interest rates on 4/27/23 are @ 4.72% . From a safety perspective NYCLASS is rated by S&P Global Ratings and received a 'AAAm' which is the highest possible rating for a money market fund or principal stability fund like NYCLASS. Principal stability is of the utmost importance for the participants. NYCLASS protects the investors principal. What you invest you can expect to get back plus any interest depending on what the market has to offer. It looks like the feds are looking to raise interest rates again .25% beginning in May and all the investors would earn the same rate. No picking favorites. All the assets for NYCLASS are pooled together and the funds sit with US Bank the custodian for NYCLASS. Everything gets invested on a cooperative basis. Its broken down by Collateralized bank deposits, repurchase agreements, US Treasury securities and FDIC insured bank deposits. Chairman Schoen asked about access to the funds, can we get access daily? Chris Starr explained it's liquid everyday, so if participants need their funds they have access, it' never locked up. No limits and no minimum balances required. There is no cost to join, no bills, no transaction fees just a small management fee that goes toward running the program. It works like an online savings account. Chris also mentioned that an elected governing board of up to 15 members oversees and manages NYCLASS and they are elected annually. Chairman Schoen asked if NYCLASS has ever defaulted on anything. Chris Starr's response was never. That is credit to the internal team and also S&P Global Ratings reviews the portfolio on a weekly basis and stress tests the portfolio as well. Chairman Schoen asked are the investments short term? Chris Starr stated the weighted average of the portfolio has to be 60 days or less as part of S&P's rating process. Interest compounds and pays on a daily basis verse a monthly basis like a bank. Money can only be moved to banks that are authorized on the account once it's set up. Chairman Schoen asked do we get a statement of the interest earned? Yes, an email would be sent letting you know your statement is ready and you can also set up customized reports if need be through your portal. You can only move money between banks you linked with NYCLASS during the registration process. If you want to add another bank later on, it would require two authorized signers. NYCLASS is only limited to move money to the designated banks originally set up. Chairman Schoen asked if NYCLASS is only in NY. Chris Starr said YES but explained that the investment advisor, Public Trust Advisors oversees 15 programs in other states. Public Trust manages over 65 billion dollars in funds and NY make up 10 billion of it. A discussion will take place at our next meeting since we are missing Commissioner Wright and Commissioner Dess.

Good Standing Letters: Chairman Schoen received copies of the 9 letters that were sent out. The other 6 or 7 letters will be addressed and sent out.

Mutual Aid: Chairman Schoen stated the mutual agreement was addressed at the District Commissioner's Meeting the other night and it does say that we will send our paid paramedics if there is an ALS mutual aid call. Patient care is our priority. If a neighboring district is in need of ALS and we have a paid ALS person that can respond, he feels it's very important we respond. It will be discussed at the next meeting on May 30th in Springs. There is some discrepancy with some of the other departments not wanting to send there paid first responder out of district and leaving them with no first responder. The probability that any district would send their first responder to us is slim to none, we would intercept on the way to Southampton, unless it's a mass casualty incident. Chairman Schoen stated if Amagansett is in need of ALS due to the fact theirs is on a call or they just don't have one then YES we would send our paid ALS responder to answer the call. Commissioner Mark addressed the fact that since the original entity that signed the mutual aid agreement is no longer in

affect then a new agreement will have to be drawn and signed. Commissioner McLean asked if we are going to draw up a new mutual aid agreement. Chairman Schoen stated not at the moment the current one states we will respond. Chief Glogg stated the original mutual aid agreement was to allow other departments on your rig and allow for intercepts. The addition of the paid personal was an addendum to the original. Commissioner McLean asked if the board could get a copy of the current mutual aid agreement. Ms. Lucas will forward a copy to everyone.

9-3-14- Chairman Schoen met with John Drews from MES (Coastal) about the on board air for the bucket in 9-3-14. He offered two options; outfitting 2 Scott Packs with a modifier so you can connect to the onboard air. The other option was simply a hose to hook up to the attachment in the bucket feeding to another regulator. Chairman Schoen was told by John Drews the next day after research the only option is to have 2 Scott packs modified with a modifier to utilize the onboard air. No time frame was given. These two packs should be designated accordingly. A quote was received for \$3,038, Chairman Schoen motioned to purchase, seconded by Commissioner McLean; motioned/passed/carried.

9-3-9- Bid was put into paper. Chairman Schoen is requesting Ms. Lucas send the information to 3 individuals and will get her the info at the end of the meeting.

Ambulance Billing: Chairman Schoen stated at the District Commissioner meeting the other night he got the impression that the other district are NOT going to utilize the Ambulance billing program at this present time. At the meeting in January the panel stated that you can not selectively bill.

Chairman Schoen spoke with Brent Becker and at the drill the other night when the trucks were pulled out especially the last bays for whatever reason the pads that were under those trucks have disappeared. It was a sliding pond between the oil and the water. Chairman Schoen told Brent to re-order them. Brent had no idea where they went, might have been thrown out.

Hose testing- will take place May 23. Chief Joyce asked if they are 100% committed from start to finish. YES. What happened is Waterways sold the hose testing division, but still does nozzle testing, ladders and pump testing.

Fire Protection- Chairman Schoen is currently working on the fire protection contract which needs to be given to town no later that August. Chief Joyce asked if the department needs to vote on that. The department votes on servicing the fire protection district. If it's not approved than we can not submit a bid for fire protection funding. Commissioner McLean asked what is needed for the Chief's to present at Monday's department meeting. Nothing is needed just reaffirm that they will provide protection to the fire protection district. Chairman Schoen strongly urges the Chief's to put on their agenda. The district has to get it into the town so they can put it on their budget request in September/October so it can be approved by the taxpayers. Chief Joyce questioned what do we really bid on for the fire protection. It really is only Camp Hero and Dess's house fall within taxable income we are providing for. The rest is state park land that they are exempt from paying into the tax rolls. From us saying we will protect it what does the district garner from the state for exchange for protecting the property. The state deals with the town who in turn provides fire protection to the state and anyone can bid on that, Montauk, Amagansett, etc. The district has no dealings with the state, our dealing are strictly with the Town of East Hampton. Chief Joyce wants to know do the Commissioner's know if we are adequately

being compensated for fire protection. Chairman Schoen's response was we are now. He wrote a letter to the town attorney explaining the need for the increase with documentation on why and signed off, planning on doing the same this time around. Not sure if anyone is aware but the School is planning on breaking the cap for their budget and for the next 2years we are too for the new equipment we just purchased.

Larry Franzone Training Center- Chairman Schoen stated it was discussed at the District Commissioner's meeting and the other districts are agreeing. Chairman Schoen motioned to pay the \$3,000 additional, seconded by Commissioner McLean; motioned/passed/carried.

Epi-Pens- Chief Joyce brought it up with the officers and their response was the Epi-Pens are a much faster remedy for a person in need but are open to some sort of split ordering as long as there was adequate Epi-Pens available but if we are required to have a total volume of epinephrine as a department then they can understand splitting it between the vial solution and pens. What are our requirements for Epi-Pens? Chief also stated the officers are not willing to go completely without Epi-pens. How often are they used? What is the shelf life? Ms. Lucas stated from manufacture's date it is 2 years, but could be 1- 1 ½ years depending on when we receive. Chairman Schoen stated it just seems like we are ordering every month. The ordering is staggered based on the expiration dates, that is how it has been. Commissioner McLean was explaining that each rig and car are required to carry 2 doses per adult and child. Commissioner Mark would like to know how many Epi-pens we use in a year, how many we are required to carry and how many we order with expiration dates? Ms. Lucas will ask Chris Boccabella and get back to the board.

Chairman Schoen discussed CPR classes and instructors. In the past they have been done at the firehouse utilizing the districts CPR mannequin and training devices. It was asked by an instructor if they can take the districts training aids to a hotel and teach a class there to the employees. The proceeds get donated to the nursery school at church. Chairman Schoen gave permission, he feels the more people in town trained in CPR the better we are. Commissioner Mark agrees with the Chairman and its a show of good will to our community. Chief Glogg stated as long as it's being done and not for profit he has no problem with it. Chief Joyce also noted that anyone that is giving a CPR class where ever it may be it should be openly publicized to the membership, encouraged and welcomed to attend. So for clarification, Chairman Schoen stated if any instructor is asked to teach a CPR class, they make it known the date/day and time to department members in the event they would like to take the class too. Chief Joyce said YES.

Building Use Request- Ms. Lucas presented a building use request for Harbor Ridge for their annual meeting on May 28th at 9am. They did it last year too. Ed Ecker is sponsoring and we did receive a check in the amount of \$150.00. Commissioner Mark motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.

Ms. Lucas would like to pay for the 3 members who got re-certificated in CPR. I need to send \$30 to the Town Police Department for their cards. Commissioner McLean motioned to approve, seconded by Commissioner Mark; motioned/passed/carried.

Ms. Lucas presented a proposal for a new server. This server runs the fire rescue system program, its on its last leg. It was mentioned before but we did not need at the time. Ms. Lucas spoke with Keith at FRS (Fire Rescue Systems) and was told it has crashed at least once before. The cost is \$33, 408.99.

Ms. Lucas did ask if they are Sole Source. She was told the server is proprietary to the SCM/FRS System. The server usually lasts 8 years. The company is Adept Technology who consult with the Fire Rescue System. It covers the chief's computer, the district, the finger readers, TV in meeting room, it all ties together. Chairman Schoen noted we will discuss when we have five Commissioners present. Chief Joyce mentioned if this is proprietary to the Fire Rescue program then an alternative would be to change systems but that would then entail all the reports to the town changing, the LOSAP information, the calls, etc. Ms. Lucas will provide Chairman Schoen with Keith's information and he will speak with him.

Commissioner Mark stated that Pete Caliendo keeps calling about the ambulance. Commissioner Mark stated the ambulance committee does not need a new ambulance at this time. Chairman Schoen noted to Ms. Lucas to call Mr. Caliendo and let him know not to call anyone from here and we will call him if and when needed.

Commissioner McLean asked about the collateralized agreement from the last meeting. Ms. Lucas apologized and said she has not had a chance to speak with the manager at the bank.

Chief's Report:

- Chief Glogg presented a purchase requisition for 6 Indian cans from Grainger the poly cans like we have ordered in the past. Commissioner Mark motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.
- Chief presented a purchase requisition for 20 Boston leather neck straps for the Scott Packs for MES (Coastal) totaling \$274.20. Commissioner McLean motioned to approve/seconded by Commissioner Mark; motioned/passed/carried.
- Chief presented a purchase requisition for a rescue stick and two recharge kits for MES (Coastal) totaling \$236.76. Commissioner Mark motioned to approve, seconded by Commissioner McLean; motioned/passed/carried. It's a throwable device that is weighted and when it makes contact with the water it automatically inflates. It is not a one time use, it is rechargeable. Commissioner McLean asked how it would be used. Chief Joyce explained they are a weighted inflatable that could get deployed inflated, then you give the landmark to another crew and continue on to the other victim. Mustang produces them which is the same as our survival suits. This came about during the helicopter presentation. Commissioner Mark motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.
- Discussion arose about maybe getting a helicopter or two.
- Commissioner Mark asked about drones. They have not been pursued because at a town chief's meeting it was expressed for the time being Sag Harbor Village Police, Southampton Town Police, EH Town Police and another organization have multiple grants and are extending their drone program. They will have drones available for use with other agencies. They are suppose to be pursuing each shift have a police vehicle with a drone in it and an operator to use it. Commissioner Mark asked if the drone would be able to carry a life ring. Southampton already has one, Sag harbor just purchased one and EH is in the process of getting one or two.
- Chief Glogg also mentioned that Dick Monahan is transferring from company 4 to company 6 but will still be doing EMS calls as much as he can. The 2 lieutenants signed and so did the chief.
- Company 5 there was a change in leadership at the lieutenant position. Jim Angelidis is no longer the lieutenant, David Marmeno was appointed to that position. All that needs to be done is swearing him in. Ms. Lucas will prepare the paperwork.

- Chief also noted the 4 new recruits, Dawson Lenahan, John Rutowski, Adrian Sanchez and Ryann Ward have all passed FF1. The assignments will be found out on Monday. The chief's will sit down with them to decide.
- The only thing going on this weekend is the department physicals that Chief McDonald was instrumental in contacting each member on.
- Chairman Schoen noted that we need to have a district physician on record and since Meeting House Lane Medical has no doctor Ms. Lucas is in the process of finding out what the plan is for the doctors office in town. There are some instances that we require the district physician to sign off for someone to come back to full duty.

Commissioner Mark motioned to adjourn meeting @ 20:00 hrs, seconded by Chairman Schoen; motioned/passed/carried.

Adjourned 20:00 hours