

Montauk Fire District
November 9, 2022
Commissioners Regular Meeting 18:30 hours

MINUTES

Commissioners Present: Richard Schoen
James Wright
Charles “Chip” McLean
Thomas Dess

Also Present: Chief Scott Snow, 1st Asst. Chief Kenneth Glogg and Secretary/Treasurer Dawn E. Lucas.

Call Meeting to Order:

Chairman Schoen called meeting to order at 18:30 hours and we all stood for the Pledge of Allegiance and a moment of silence.

Secretary's Report:

Approval of Minutes: Commissioner McLean motioned to approve the minutes of the October 18, 2022, Budget Hearing, seconded by Commissioner Dess; motioned/passed/carried. Commissioner McLean motioned to approve the minutes of the October 18, 2022, Workshop meeting with said correction, seconded by Commissioner Dess; motioned/passed/carried.

Building Use Request: Ms. Lucas present a building use request to host the Blood Drive again on September 19, 2023. Commissioner Dess motioned to approve, seconded by Chairman Schoen; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition for Boundtree for medical supplies totaling \$993.46, Commissioner McLean motioned to approve, seconded by Commissioner Dess; motioned/passed/carried.
- A purchase requisition for EMP for medical supplies totaling \$906.62, Commissioner McLean motioned to approve, seconded by Commissioner Dess; motioned/passed/carried.
- A purchase requisition for EMP for medical supplies totaling \$664.44, Commissioner McLean motioned to approve, seconded by Commissioner Wright; motioned/passed/carried..
- A purchase requisition for EMP for medical supplies totaling \$368.83, Commissioner McLean motioned to approve, seconded by Chairman Schoen; motioned/passed/carried..
- A purchase requisition for Amazon for medical supplies totaling \$354.10, Commissioner McLean motioned to approve, seconded by Commissioner Dess motioned/passed/carried.
- A purchase requisition for PK Safety for single gas detectors totaling \$594.00, Commissioner McLean motioned to approve, seconded by Chairman Schoen motioned/passed/carried.
- A purchase requisition for FirePenny for an auto eject totaling \$275.00, Commissioner Dess motioned to approve, seconded by Commissioner McLean motioned/passed/carried.

- A purchase requisition for Atlantic Coast for shirts, pants, jackets (district) totaling \$916.76 Commissioner McLean motioned to approve, seconded by Commissioner Dess motioned/passed/carried.
- A purchase requisition for Amazon for two HP laptops totaling \$946.00, Commissioner Wright motioned to approve, seconded by Commissioner Dess motioned/passed/carried.

Audit of Bills:

Treasurers Report: Chairman Schoen went over all the reconciliations of the checking account since Commissioner Mark is not present. Everything looks good, all the checks that were written were written correctly. Our reserve funds are as follows; Building- \$442,795.68, Apparatus and Equipment- \$716,469.17. This is all as of September 30, 2022. Commissioner Wright motioned to accept report, seconded by Commissioner Dess; motioned/passed/carried.

Audit of Bills: Ms. Lucas presented the invoices for payment totaling \$52,168.45. Commissioner McLean would like to hold off on paying the Safe lite bill until he hears back from insurance company. As many are aware when you have full glass coverage and you submit a claim the insurance company offers to fix first and if not satisfied will replace the glass. Safe lite is looking for \$102 times two. Commissioner Dess also wanted to know if we pay sales tax, answer NO. The water bill had it on it and Ms. Lucas is already on top of it. She sent an email to them and they are asking for our tax exempt certificate, which she took care of. Commissioner Dess also questioned our PSEG bill, he asked how do we know what we are saving. Ms Lucas responded she monitors from previous year or years to make sure we are saving money. Chairman Schoen stated the solar is working quite well, Commissioner Dess had a question about tires on a repair bill, Commissioner McLean stated he will give a report on it under apparatus. Commissioner Dess motioned to pay bills minus the Safe lite bills, seconded by Commissioner Wright; motioned/passed/carried.

Committee Reports:

Apparatus: Commissioner McLean gave his report;

- 9-3-31- has had it's windshield replaced. All the safety devices have been re-calibrated too.
- 9-3-16- tire issue with lugs loosening. The two spare tires were installed to get vehicle back on road. The replacement wheels are still on order, should be in by end of week. For increased safety we are going to loose the beauty rims and install discs on the lugs so that a quick look can determine if loose or not.

Equipment: Commissioner Mark not present

Buildings & Grounds:

- Commissioner Wright met with our architect John Tanzi the other day and noticed the hot water heater was leaking which means it's on the way out. We received a proposal for \$6,800.00 to replace the hot water heater. Commissioner Wright motioned to accept this proposal but after talking about it more will discuss with Brent and try and get another proposal. If it's a true emergency Commissioner Wright will email everyone and then we can vote on it.
- Commissioner Wright has the plans to replace the oil burners with high efficiency ones, changing to gas was way more expensive. The first page is being reviewed by our lawyer Joe Frank before it goes out to bid. The plans will be in Commissioner Wright's box for everyone to take a look at, he asked not to take it out of the building, it is the only copy he has. Chairman Schoen asked how Joe Frank got involved. He is checking the wording of the contract to make sure we are protected.
- Commissioner McLean asked if anything was done about some sort of leak in the back. Commissioner Wright stated that was also addressed with John Tanzi when he was here. There

were two issues, one was from the Ladies Auxiliary which turned out to be an ice machine issue and the House Committee cleaned up the mildew. The larger issue is the classroom (CO4) wall from when the new building was put up and the grading from the giant hill by the manor, water is infiltrating through the walls. John Tanzi is working on a proposal. It looks like it will be similar to the substation project, some trenching, drainage system and some sort of barrier.

- House report was reviewed. Chairman Schoen also noted the kitchen committee would like all cardboard removed and thrown away. Ms. Lucas will inform Brent and Rex.

Budget and Capital Reserves: Previously discussed.

Insurance:

- Commissioner McLean noted we received and distributed all the new insurance cards except for two 2013 trailers. Chairman Schoen stated they should be at the playhouse. Joey Lehanan stated the confined space trailer is over there, a red cross trailer and a town trailer. Chairman Schoen stated we had two hurricane trailers, one would go to the school and one to the golf course, if need be, where are they? Commissioner McLean will double check again. Chairman Schoen stated we should double check the contents and update as needed also.

Communications: Was never addressed.

Paid Personal:

- Commissioner Wright and Commissioner Mark set up a meeting November 16, 2022 to meet with Chris and CO4 captain and lieutenants. These meetings have been working out great.
- Commissioner Wright also wanted to mention Walter Lynch has resigned and Nicholas Knoebel will be let go because of inactivity. We also did get two new resumes that came in.

Department Personal:

- Chairman Schoen mentioned as of November 1, 2022, three members were put on suspension. Once we get reports that they took their physical they will be put back to full duty.

Law:

- Chairman Schoen noted there is an upcoming Commissioner election and a question arose, are candidates allowed in the meeting room when voting is going on. The answer came from our attorney Joe Frank, NO. They can have a representative present to observe the voting but the individuals running for office can not be in the room hanging out, they are allowed to be there to vote. Also to clarify an individual running for office can only run for one office that is open, not both. To make it easier for the voters we are color coding the ballots for no confusion. Also this year all ballots will be in English and Spanish.
- Our next Commissioner meeting is scheduled for the 23rd, Chairman Schoen wanted to change it but we previously decided to change it to Tuesday the 22nd.

Old Business:

- ***UTV-*** Commissioner Dess received a proposal on a Kubota 4WD Utility Vehicle with a diesel engine which is on state contract. He also received two quotes on skid packs, one is a KimTek Firelite which can also hold your stokes basket, the other is a slide in unit no stokes capabilities. This unit would be ready to go on a trailer which Commissioner Dess is waiting on quotes. The trailer would then get hooked up to the pick up truck and brought to where ever it is needed. A discussion arose among the Commissioner's. Chairman Schoen would

like to get some input from company 4 on transport options. Chief Glogg mentioned the Polaris (which is on state contract) has an attendant seat in the back for use with a stokes basket. Commissioner Wright brought up a good point, its important to transport personal to brush fire. Chairman Schoen asked Commissioner Dess to find out more information on types of UTV vehicles, different skid pack options, etc.

- **Brush Truck- Captain** McDonald explained after intense research they are looking at a Dodge Ram 3500 pick up truck and know that they can add 7,000lbs to the chassis. The next step give a list of equipment they want to add and draw specifications with the weight taken into account. He is hoping by next meeting to have more information on specifications. He also noted the weight is a big factor, you can not overload it or it won't perform to what you need it for. Chairman Schoen just wanted to make sure we could locate this on state contract. John also mentioned they want a single cab with single rear wheels. Chairman Schoen thanked him for all the work that is being put in on this.

New Business:

- **Refuse Removal/ Lawn Maintenance/Snow Removal-** Notice to bidders will be out in paper all due back December 13, 2022 for the 2023 calendar year.
- The annual Election for Fire Commissioner's notice will also go in paper.

Chiefs Report:

- Company 6 would like to buy 12 high visible safety vests and 8 wands totaling \$379.65. Commissioner Dess motioned to buy, seconded by Chairman Schoen; motioned/passed/carried.
- Chief Glogg was able to secure classes for next year at the fire academy in Yaphank. April 12,- Taxpayer drill and October 23- Class A drill.
- Chief was just wondering about decorations for the building, last year we got 4 wreaths that he thought the district paid for. Commissioner Wright motioned to buy 4 wreaths, seconded by Commissioner McLean; motioned/passed/carried. Cost not to exceed \$1,000.00.
- Chief noted there are two letters of resignation that were read at the department meeting, Bill Hoffman and Eleni Nikolopoulos. Chairman Schoen motioned to accept these letters of resignation, seconded by Commissioner Wright; motioned/passed/carried.
- Chief also received information on EMT classes which he will post.
- Chief mentioned all the new members that were voted into the department; Vincent Biondo, Dawson Lenahan, Nahailinger Lorenzo, Josph Panzarino, Tyler Quaresimo, John Rutkowski, Adrian Sanchez, Ryan Ward. Commissioner McLean motioned to accept the decision of the general membership, seconded by Commissioner Dess; motioned/passed/carried.
- Commissioner Wright doesn't understand why NYC and the police department can have an age limitations but the Montauk Fire Department can not. Is it because we are volunteer. Chairman Schoen stated the legal opinion from our attorney says we can not mention it.
- Chief Glogg has a purchase requisition for an adapter for hook up to computer for fit testing. totaling \$388. Chairman Schoen motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.
- Chief Glogg has a purchase requisition for ice cleats to go over boots for the ice rescue crew which as per Commissioner McLean was previously approved but not available to purchase any longer. Chairman Schoen sated no need to vote.
- Chief Glogg also is requesting for ice rescue lockable storage boxes totaling \$329.90. Commissioner Dess motioned to approve, seconded by Chairman Schoen; motioned/passed/carried.

Joe Lenahan asked since the new members were voted in and excepted can they now join the Benevolent. Chairman Schoen stated that is a different subject but according to the by-laws of the Benevolent a member can be voted in if they are in good standing. This is up to the board of the Benevolent.

Commissioner McLean motioned to adjourn @ 19:35 hours, seconded by Chairman Schoen; motioned/passed/carried.

Adjourned 19:35 hours