

Montauk Fire District
March 30, 2022

MINUTES

Commissioners Workshop Meeting 18:30 hours

Commissioners Present: Richard Schoen
James Wright
William Pitts
Charles “Chip” McLean

Also Present: Chief Scott Snow, 1st Asst. Chief Ken Glogg, 2nd Ass Chief Peter Joyce, Jr. and Secretary/Treasurer Dawn E Lucas

Call Meeting to Order:

Chairman Schoen called the meeting to order at 18:30 hours and asked everyone to stand for the pledge of allegiance and then a moment of silence.

Secretary's Report:

Approval of Minutes: Commissioner McLean would like to add a sentence under the last purchase requisition that the current roster is 12-15 employees. Ms. Lucas will make that change. Also on page four under 9-3-9, where he said John from Fully Involved was going to give us a bid, he states he said an evaluation. Commissioner McLean also thought Chairman Schoen discussed several people contacted the medical director about the drug protocol instead of someone. A discussion arose about it. Also for relevancy the statement made by Chairman Schoen that they were cowards should also be included. Commissioner Wright agrees with the fact they were cowards. Ms. Lucas will add that statement to the minutes. Commissioner McLean motioned to approve minutes of March 15, 2022 with changes, seconded by Commissioner Wright; motioned/passed/carried.

Time off Request: Ms. Lucas requested April 15th off. Commissioner Wright motioned to approve, second by Commissioner Pitts; motioned/passed/carried. She is also requesting May 2nd -6th and May 9th -13th, 2022 off. Chairman Schoen motioned to approve, seconded by Commissioner Wright; Commissioner McLean asked if we are going to reschedule our scheduled meeting for the 10th, Chairman Schoen stated in all likelihood will have to change it; motioned/passed/carried.

Building Use Request: The Chamber of Commerce is requesting use of the meeting room, June 13, 2022 for the SCDHS Food Managers Test. They will need it from 9:30- 2pm. They included a check in the amount of \$150.00. A seating chart was attached too. Commissioner Pitts motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.

Purchase Requisition: A purchase requisition for Boundtree for medical supplies totaling \$348.99. Commissioner Wright motioned to approve, seconded by Commissioner Pitts; motioned/passed/carried.

Chairman Schoen discussed a project that was initially approved about a year and half ago about putting lighting up at the memorial. No response from two of our local suppliers so Brent reached out to a gentleman in Wainscott and was able to secure a quote of \$2,236.45. Commissioner Wright stated this was previously approved but will motion the said amount for the project, seconded by Commissioner Pitts; motioned/passed/carried.

Audit of Bills: Ms. Lucas presented the bills to be paid totaling \$17,321.90, Commissioner Wright motioned to approve the payment of the bills, seconded by Commissioner Pitts; motioned/passed/carried.

Workshop Topics:

IOMR Physicals: They are scheduled for this Saturday. All member information was given to the appropriate people. Chief stated they should be here at 7:30am and he will call each person on the list to remind them to fast after dinner for the blood work.

Defensive Driving Course: Chairman Schoen followed up and still haven't heard anything, but is working on it.

Areas of concern from the last minutes:

- Question arose about filters and oil, are we changing oil? It was looked into and found the filter is for the filter on the back fuel tank that supplies fuel for the generator and the oil is used for topping off the vehicles.
- Question about changing the name on the credit card, this is already in the process of being changed.
- Question about a financial report to the state, looked into it, have a 180 day extension and being addressed.
- Status of finger reader for paid ALS personnel is being undertaken. Chairman Schoen would like it to be done before next meeting so its in place for the summer.
- Commissioner McLean also noted the date on the minutes that was approved needs to be changed to 2022 not 2021.

Other information:

- At last meeting Chairman Schoen mentioned Senate bill passed for allowing to charge for ambulance services and then goes to the house but that is not totally correct. He found that if the bill is submitted in next weeks budget at the state capital it automatically becomes law. If it's not submitted that is when it goes to the house to be voted on. The budget approves appropriations for that bill it automatically gets passed.
- A question about being an associate member in another district was brought to the Chairman by the Chief. He found it does not affect us. The district is Bridgehampton and they actually have a provision in their by-laws that allows for associate members. A question arose also about insurance, they are covered the moment they sign onto a call. They just have to apply to the chief of the department so they can issue a radio and pager.
- 9-3-9- Brent tried contacting the auction people on two separate occasions and no response. He did take pictures and will send a letter to them to see if we can get an answer.
- 9-3-81- was repaired, decals put back on

- 9-3-1- SCBA bracket was fixed. Charger location should have been done too. Captain McDonald stated that was not completed yet. John from Fully Involved will be back tomorrow and will address it then.
- 9-3-4- As per Peter Joyce Sr. the cabinet doors are rusting on the bottom. There are two different metals between the body and the cabinet doors which is giving an adverse reaction to the bottom of the doors. John from Fully Involved said you can find someone to fix or go without and eventually replace truck down the line. The truck is 19 years old. The job could be quite expensive. Chairman Schoen asked if the doors are functional, as per Chief Joyce yes but at some point they are going to bind or rot the back of the cabinet because the hinges are rusting.
- Chief vehicle status, Commissioner Pitts found out it was a computer problem that fried the fuel modular and a couple other computer items, it also cooked the battery. Parts ordered. Buzz Chew should have vehicle up and running in a day or two and we might be responsible for a new battery. It only has 2500 miles should be covered under warranty as per Chief Snow. It all started right before the parade. Commissioner Pitts called Rapid Recovery and they got here right away, picked up and delivered right to Buzz Chew. So we will see a bill from them. Ms. Lucas noted she already received the bill in the amount of \$289.00.
- Commissioner McLean stated 9-3-81 needs to get re-stripped, the lower and upper decal on the side where they repaired the dent is bubbling. Commissioner Pitts was curious why the company captain did not reach out to him about it. He also stated Commissioner McLean is not in charge of equipment, it is not his committee. Commissioner McLean stated he is in charge of equipment as an elected Commissioner of this board and it's his responsibility to oversee everything that goes on. The discussion got heated. Commissioner McLean asked Commissioner Pitts if he looked at the work, his answer was no, he was trying to get it back in time for the parade. Commissioner McLean thanked him for that but now the decals need addressing.
- Chairman Schoen read the following letter;

To Whom it May Concern:

Please be advised that due to personal reasons, this will serve as my resignation from my position as Fire Commissioner on the Montauk Fire Department. My resignation will be effective one month from the date of this notice. It has been an honor to serve the people of this department and community during my tenure.

Sincerely,

William R Pitts, Sr.

Chairman Schoen stated he is sorry we will loose him and hope his personal reasons are nothing this board caused.

- Commissioner Wright wanted to address the letter that was given out from Walter at last meeting. It will be addressed in executive session because its regarding salaries.
- Chairman Schoen signed and submitted the proper forms to PSEG for the rebate on lighting project that will be underway. Ms. Lucas confirmed they received the signed forms.

Chief's Report

- Physicals this Saturday with IOMR

- Chief would like to thank Commissioner Pitts for the fast response with 9-3-30.
- Firehouse was nice and clean for St. Patty's Day, the guys did a nice job.
- Scott Packs according to John Drews from Coastal early May. He will be getting all members fit tested with the new masks maybe April 9 or 11 but dates are not confirmed yet.
- Turn out gear still waiting on Mike Groen and Brian O'Connor's gear from June. Chief keeps asking Mark from Firematic and keeps getting same response. So Chief is trying to get everything in order to look elsewhere.
- St. Patty's day was very successful. Very few EMS calls, everyone did a great job with the standby, fire police and the participants. Chief thanked Commissioner Pitts for getting 9-3-81 car back because Mrs. Hildreth and her granddaughter walked and drove in the car during the parade. She was very proud of the car.
- May 14th the department will have a wet down at 5pm on Saturday. We have a whole bunch of new vehicles we need to acknowledge. Something fun to do.
- Department drill was at Rough Riders, no water ran but brought up plenty of discussions. EMS is working on rehab for our firefighters. Chairman Schoen stated there was discussion after the drill and it was raised rehabbing fire personal not in the ambulance in turn out gear because in normal situations they would be in a tent. Chairman asked Ms. Lucas and yes a request was put in but the quote was 6 months old. Chairman explained to the Chief if you want a tent you need to get an updated quote. Chief Joyce just wanted to clarify the tent situation. There was also tents that was supposed to be ordered for the brush truck and it seems like a very similar time frame. So bottom line we never received a quote for a tent from the ambulance company. Chief Joyce stated it was brought up after the paramedic gave a lecture about it at a fire school and expressed other departments are equipped with either a trailer, tents or other items needed to rehab. Chairman Schoen inquired if it was ever asked to be supplied by the board, Chief Joyce said NO.
- Chief asked Ms. Lucas if she received any information on new ambulance. Her response was yes and will get a copy to him.

Jeanine Miedwiecki wanted to clear something up regarding the last Commissioner meeting she was at. She feels someone misinterpreted the information regarding social media. She wanted to make it clear it was never her intention to get anyone fired. Her intention was to bring an awareness to the Commissioners that there is a montaukfiredepartment@yahoo.com email address that she monitors as the secretary of the department. Any correspondence she usually brings to the attention of the Chief but in this instance she brought it to the attention of the Chairman and someone misinterpreted what she was trying to do.

Ex-Chief McDonald believes this is a public meeting but doesn't understand why the firehouse is locked so the public can't get in. Chairman Schoen asked Ms. Lucas as part of her duties before a meeting make sure the door is open for the public. Her response was OK. She will also check the program to see what is going on.

Commissioner Schoen motioned to go into Executive Session regarding employees at 19:06, seconded by Commissioner Wright; motioned/passed/carried.

Chairman Schoen motioned to go back into Regular Session at 19:36 hours, seconded by Commissioner Wright; motioned/passed/carried.

Commissioner Pitts motioned to increase starting pay for all new hires and current employee to \$32.50 per hour, increase Chris Boccabella's pay to \$34.00 same as Walter and have Chris take over for Walter as supervisor ASAP, seconded by Commissioner Wright; motioned/ Commissioner McLean opposed because we never looked if it was in compliance with civil service. Walter stated there hasn't been a test in years, he is waiting to take the test. It could be a Provisional appointment until he takes the test that will be provided. He is aware he has to take the next test. Walter also stated the test is actually called a LEAD EMT. Commissioner McLean asked if he filed his T & E with civil service. Walter was unsure. Walter also wanted to know about the posting on REMSCO was that approved. The answer was yes. Chairman Schoen discussed background checks and urine analysis and wanted to make a motion but Commissioner McLean asked to explain in more detail. At an earlier meeting it was brought up if background checks and drug testing are administered for all paid employees. It was agreed upon and Chairman Schoen is making a motion that our paid ALS providers get a random drug test done once a year and we can make the appointment in Amagansett for them once we have their schedule. All new hires are required to have a background check and urinalysis completed for employment. All these tests are completed through the district at no cost to them. The motion has not been passed yet because we need to narrow down the terminology first.

Commissioner Wright motioned to adjourn meeting @ 19:45 hrs, seconded by Commissioner Pitts; motioned/passed/carried.

Adjourned 19:475hours